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**AUDIT FINDINGS OF THE ADMINISTRATIVE
RECORD (AR) FILES**

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**DOE-994-91
DOE-FMPC/USEPA
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LETTER**



Department of Energy

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 DOE-994-91

Ms. Catherine A. McCord
 Remedial Project Director
 U. S. Environmental Protection Agency
 Region V - 5HR-12
 230 South Dearborn Street
 Chicago, IL 60604

Dear Ms. McCord:

AUDIT FINDINGS OF THE ADMINISTRATIVE RECORD (AR) FILES

During the February audit of the FMPC Administrative Record files, several problems were identified. Foremost is the problem of duplicate documents entered into the files. The duplicate documents identified thus far will be removed from the Administrative Record files. Below is a list of the affected documents:

| <u>Retained</u> | <u>Removed</u> |
|-------------------|----------------|
| R-008-104.1 | |
| R-008-104.2----- | >R-008-402.1 |
| R-002-207.3----- | >R-002-207.7 |
| G-000-1002.1----- | >G-000-1002.3 |
| R-013-101.2----- | >R-013-101.4 |
| R-008-1007.1----- | >R-008-1007.1 |
| R-015-205.1----- | >R-015-205.2 |
| R-016-207.1----- | >R-016-207.2 |
| U-004-1007.1----- | >U-004-1007.1 |
| R-014-101.1----- | >R-014-101.2 |
| | R-014-205.1 |

Second, the entire Manhole 180 Removal Action document file was erroneously listed as part of Operable Unit 5. The Administrative Record index has been changed to indicate that the Manhole 180 Removal Action documents are contained within the Operable Unit 3 file.

Finally, to maintain sequential document numbers, some documents will be renumbered. New document labels are enclosed. The affected documents are listed below:

| <u>Previous</u> | <u>New</u> |
|-------------------|--------------|
| R-104-205.2----- | >R-014-205.1 |
| U-007-101.14----- | >U-007-101.2 |

These changes will maintain the integrity of the Administrative Record files, and enable the staff to locate requested documents more easily and accurately.

If you have any questions, please contact me at FTS 774-6159 or Oba Vincent at FTS 774-6937.

Sincerely,


Jack R. Craig
FMPC Remedial Action
Project Director

DP-84:Vincent

Enclosures: As stated

cc w/o encl.:

G. E. Mitchell, OEPA-Dayton
L. Crawford, FRESH
K. Driesbach, ODH
S. M. Peterman, WMCO

cc: ERA File
AR File