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**SCHEDULED AUDIT OF THE ADMINISTRATIVE
RECORD FILE COPY AT THE UNITED STATES
ENVIRONMENTAL PROTECTION AGENCY
REGION V OFFICE**

04/12/94

**DOE-1471-94
DOE-FN/EPA
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LETTER**



Department of Energy
Fernald Environmental Management Project
 P.O. Box 398705
 Cincinnati, Ohio 45239-8705
 (513) 738-6357

APR 12 1994
 DOE-1471-94

Mr. James A. Saric, Remedial Project Director
 U. S. Environmental Protection Agency
 Region V-5HRE-8J
 77 West Jackson Boulevard
 Chicago, Illinois 60604-3590

Mr. Thomas Schneider, Project Manager
 Ohio Environmental Protection Agency
 40 South Main Street
 Dayton, Ohio 45402-2086

Dear Mr. Saric and Mr. Schneider:

SCHEDULED AUDIT OF THE ADMINISTRATIVE RECORD FILE COPY AT THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY REGION V OFFICE

Pursuant to our previous conversation, an audit of the Administrative Record (AR) file copy at the United States Environmental Protection Agency (USEPA) Region V Office will be conducted on May 9-12, 1994, by the Fernald Site Administrative Record staff. DOE guidance and directives mandate that the USEPA copy be a mirror copy of the one housed at the Public Environmental Information Center (PEIC). Since the most recent audit of USEPA's AR file, a re-indexing of the Operable Unit 4 (OU4) AR was completed. This was conducted in order to move documentation out of the Removal Action file to the Operable Unit file. Since OU4 will be the first Record of Decision (ROD) for the site, it is of the utmost importance that it's files be in order. There are approximately 800 documents that need to be merged into the file.

Thank you for your assistance in this AR audit. If you have any questions, please contact me at (513) 648-3139.

Sincerely,

Johnny W. Reising
 Deputy Assistant Manager
 Environmental Restoration

FN:Reising

cc:

J. R. Craig, DOE-FN
 P. Clay, FERMCO
 AR Coordinator, FERMCO