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**TOXIC RELEASE INVENTORY (TRI) REPORTERS - TRI FOR
REPORTING YEAR 1994**

03/27/95

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LETTER

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State of Ohio Environmental Protection Agency

P.O. Box 1049, 1800 WaterMark Dr.
Columbus, Ohio 43266-0149
(614) 644-3020
FAX (614) 644-2329

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George V. Voinovich
Governor
Donald R. Schregardus
Director

Date: March 27, 1995
To: Toxic Release Inventory (TRI) Reporters
From: Iraj Haghazari, P.E., Ohio EPA - TRI Unit
Re: TRI for Reporting Year 1994

The Ohio EPA, Division of Air Pollution Control, Toxic Release Inventory Unit coordinates TRI reports (Form Rs) as required by Section 313 of the Emergency Planning and Community Right-to-Know Act (EPCRA), or Title III of the Superfund Amendments and Reauthorization Act of 1986. July 1, 1995 is the reporting deadline for the 1994 TRI reports. You should be receiving a reporting package from U.S. EPA by April 30, 1995, explaining in detail the requirements. Please note that completed TRI reports must be submitted to both U.S. EPA, and Ohio EPA, and if a Form R is not received by both, the submitter is considered out of compliance and subject to enforcement action.

Beginning with the reports submitted for calendar year 1988, Ohio EPA has established a fee system under OAC Section 3745-100-12 requiring each covered facility to submit a fee with the TRI reports. The fee consists of a \$50.00 filing fee and an additional \$15.00 for each TRI report (Form R) filed for each facility, not to exceed a total of \$550.00 dollars. A late filing fee of 15 percent of the total fee must be assessed for TRI reports filed 30 days after July 1, 1995. The Ohio EPA has created a fee calculation worksheet which must be completed and included with the Form Rs (TRI reports) along with a check payable to the "Treasurer of State of Ohio".

The Ohio EPA recognizes that as suppliers and production rates vary, the TRI reporting requirements may not always apply to the facility. To aid us in our record keeping efforts, I have enclosed a copy of a survey form for non-reporting facilities. Please complete the enclosed survey form if the reporting requirements do not apply to your facility for the reporting year 1994.

Please call us at (614) 644-4830 if you have any questions or comments.

Enclosures

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**OHIO ENVIRONMENTAL PROTECTION AGENCY
TOXIC RELEASE INVENTORY PROGRAM
FEE CALCULATION WORKSHEET**

COMPLETE THIS WORKSHEET AND SUBMIT ONE COPY WITH THE SECTION 313 SUBMISSION FOR EACH FACILITY FOR EACH REPORTING YEAR. A COPY OF THIS FORM DOES NOT HAVE TO BE SUBMITTED WITH EACH FORM R.

FACILITY IDENTIFICATION			Reporting Year:	
Facility Name:	SIC Code:	FOR OHIO EPA USE ONLY		
Facility Address:	County:			
City:	State:			Zip Code:
Technical Contact:	Telephone:			

CALCULATION OF FILING FEE

The following calculations will determine the amount of the fee which must be submitted pursuant to the Ohio Revised Code Section 3751 and Ohio Administrative Code Rule 3745-100-12. Complete the following calculations based on the number of Form R's submitted (one Form R per chemical reported):

1)	Filing Fee (a set \$50.00 filing fee per facility)	\$	50.00
2)	Number of Form R's submitted () x \$15.00 (IF MORE THAN \$500.00, ENTER \$500.00)	\$	
3)	Total Fee Due (add lines 1 and 2)	\$	
LATE FEE (IF SUBMITTED AFTER AUGUST 1)			
If the Form R is being submitted after August 1st, a 15% late filing fee must be assessed. You must calculate the penalty as follows:			
4)	Total fee due (from line 3, above)	\$	
5)	Total late fee due (Multiply line 4 by 15%)	\$	
6)	Add lines 3 and 5 to determine TOTAL FEE DUE WITH LATE FEE	\$	

SUBMISSION OF REPORTING FEE

Please make checks payable to "Treasurer, State of Ohio." Attach the check to this Fee Calculation Worksheet and send it, along with the Form R(s), to:

Office of Fiscal Administration
General Accounting Section
Ohio Environmental Protection Agency
1800 Watermark Drive
P. O. Box 1049
Columbus, Ohio 43216-1049

If you have any questions, please contact the Ohio EPA Division of Air Pollution Control-TRI Program at (614) 644-4830.

FOR OHIO ENVIRONMENTAL PROTECTION AGENCY USE ONLY

Name of Facility:		
County:	SIC Code:	ATC:
Check No.:	Date:	Amount: \$
Fund 678	Rotary 635	

**Reporting Year 1994 - Toxic Release Inventory - Section 313
Survey Form for Negative TRI Reporters**

Please complete this form if your facility is not subject to the Toxic Release Inventory (TRI), Section 313 reporting requirements.

Facility Location: Please type or print the facility name, and both the facility street address and mailing address.

Facility Name: _____

Street Address: _____

City: _____

Zip Code: _____

County: _____

Mailing Address: _____

City: _____

State: _____

Zip Code: _____

Technical Contact: Please provide the name of the person employed by your facility who could be contacted by the staff of the Ohio EPA/DAPC/TRI Unit concerning Emergency Planning and Community Right-to-Know Act activities:

Name: _____

Telephone No.: (____) ____ - _____

Reasons for not filing TRI reports (Form Rs) for calendar year 1994.

Please answer the following questions:

1. Did you have 10 or more full-time employees? ___ Yes ___ No
2. Did the facility classify under SIC codes 2011 through 3999? ___ Yes ___ No
3. Did you manufacture or process more than 25,000 pounds of any covered chemical or chemical category? ___ Yes ___ No
4. Did you otherwise use more than 10,000 pounds of any covered chemical or chemical category? ___ Yes ___ No
5. Did your facility cease operating in 1994? ___ Yes ___ No

Please provide any other reasons for not reporting:

If you do not have to report, a completed copy of this survey form should be returned by July 1, 1995. Our mailing address is: OhioEPA/DAPC/TRI Unit, P.O. Box 1049, Columbus, Ohio 43216-1049. You may also fax a copy at (614) 644-3681. Please retain a copy for your records.