



Department of Energy

Nevada Operations Office

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REQUEST FOR FISCAL YEAR (FY) 1999 FORECAST AND TRANSMITTAL OF THE U.S. DEPARTMENT OF ENERGY/NEVADA OPERATIONS OFFICE (DOE/NV) GENERATOR FORECAST AND FEE STRATEGY, REVISION 1, JUNE 1998

It is time to initiate the establishment of waste forecasts and disposal fees for FY 1999. Following the methodology used during FY 1998, DOE/NV and Bechtel Nevada (BN) have updated the strategy for setting disposal fees for FY 1999. Overall, the strategy has not changed substantially, with the exception of scheduling activities. In contrast to last year, the exchange of data will take place during our task plan development period for FY 1999 (May through September 1998). We feel this will afford both DOE/NV and the generators the opportunity to refine work scope and provide real-time cost estimates.

As in FY 1998, a uniform pricing structure will be used for all waste generators to simplify rate determination and provide a valid audit basis. **For planning purposes, the proposed fee is \$7.50 per cubic foot of low-level waste disposed.**

Please take the time to review the requirements set forth in the enclosed *DOE/NV Program Management Strategy for Disposal Operations, Revision 1*. It is anticipated that you will share this information and coordinate funding transfers with your financial office as needed. This strategy must be followed for all generators who intend to send waste to the Nevada Test Site (NTS) for disposal during FY 1999 and in future years. In addition, any waste generator expecting to be granted approval to ship waste to the NTS during FY 1999 must also follow the process set forth in this strategy. For non-approved generators, site agreements will be finalized and funds will be transmitted to DOE/NV only after approval to ship waste to the NTS has been granted.

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Multiple Addressees

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Please return a completed "NTS Disposal Volume Forecast Worksheet" (Attachment 1 of the enclosed strategy) to this office by June 30, 1998. If you have questions, you can contact Kevin Van Cleave, BN Waste Generator Coordinator, at (702) 295-7077 or Wendy A. Clayton at (702) 295-5751.



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for Environmental Management

WMD:WAC

Enclosure:
As stated

cc w/encl:

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**U.S. Department Of Energy
Nevada Operations Office (DOE/NV)**

Program Management Strategy for Disposal Operations

Revision 1

June 1998

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1.0 PURPOSE

The purpose of this Program Management strategy is to ensure that the U.S. Department of Energy/Nevada Operations Office (DOE/NV), in conjunction with Bechtel Nevada (BN), offer the most cost-effective disposal rate to their waste generators. This strategy provides for appropriate estimation of resources for disposal services based on accurate volume and shipping schedule estimates. The relationship between DOE/NV, BN, and the waste generators is a partnership, where each party mutually benefits from the actions of the other. The Fee and Forecast strategy fosters that partnership, providing a means of enhanced communication between the parties.

2.0 FORECAST REQUEST (due June 1998)

DOE/NV shall request, in writing, the following information from all Nevada Test site (NTS) approved generators and generators who are anticipating approval during the fiscal year (FY). Information shall be supplied to DOE/NV on the NTS Disposal Volume Forecast Worksheet, FY 1999 (Attachment 1).

2.1 Total Available Volume

Total generator volume shall include all waste (stored, and newly generated) that is planned for shipment to the NTS during FY 1999.

2.2 Schedule

The ability to develop long-term shipping schedules allows BN to staff the NTS disposal facility based on expected quarterly volumes. The shipping schedule of low-level waste (LLW) shall include the annual volume, distributed into the fiscal quarter in which it will be shipped to the NTS.

2.3 Packaging and Special Handling

The type of packaging, along with requirements for special handling of LLW, drive the cost of NTS disposal operations. Additional resources may be required for disposal of non-routine waste, as well as waste requiring special handling or disposal. Waste included in, but not limited to, this definition includes that which requires remote handling because of high contact readings or that requiring dedicated disposal cells. Upon request to DOE/NV, a disposal fee cost estimate for a special handling scenario will be prepared. In addition, costs shall be paid by the generator for significant work that needs to be performed in order to accept the generator's waste, such as a waste stream-specific Performance Assessment.

3.0 GENERATOR FORECAST (due June 1998)

For planning purposes, the provisional fee is \$7.50 per cubic foot of LLW (including classified) to be disposed. The current DOE-added factor of 7.2 percent shall be added to non-DOE federal customers and \$26 per ton shall be added for disposal of mixed waste. Currently, mixed waste can be accepted for disposal only from NTS on-site generators.

Generators shall submit their forecasts on NTS Disposal Volume Forecast Worksheet (Attachment 1) by **June 30**. Information provided shall be used to determine the disposal rate, based on factoring the forecast volume into the estimated cost of Operations. An advance copy of Attachment 1 shall be telefaxed to the BN waste generator coordinator office at 702-295-1420. The original of Attachment 1 and cover letter shall be sent to DOE/NV.

4.0 DISPOSAL RATE (due July 1998)

DOE/NV and BN shall compile generator forecasts to determine the revised disposal rate. The disposal rate will be based on the total FY 1999 volume. Should generators indicate higher waste volumes, the rate will decrease; if lower volumes are projected, the rate would increase. Note that individual site specific rates may vary dependent on their shipping schedules, packaging, and special handling requirements. DOE/NV shall notify waste generators, in writing, by **July 31**, of the interim disposal rate. Once received, the generator shall revise Attachment 1, as necessary, and resubmit within two weeks. The final disposal rate will be recalculated based on the resubmitted data.

5.0 SITE AGREEMENT (due September 1998)

To help ensure DOE/NV offers the lowest disposal fee possible and to ensure waste generators are dedicated to the volume and schedule forecasts, the Site Agreement (Attachment 2) is employed. This agreement between DOE/NV and the generator field office is a good-faith agreement in which the generator agrees to perform according to the forecast, and DOE/NV agrees to provide disposal services at the documented rate. This agreement also documents the generator's commitment to provide advance payment to DOE/NV. The DOE/NV Assistant Manager for Environmental Management (AMEM) shall send a Site Agreement to the Assistant Manager (AM), or equivalent, of the generator site field office once the forecast parameters and the disposal rates have been established.

If the disposal rate is acceptable, the AM of the generator site field office, or equivalent, shall sign and return the Site Agreement within two weeks after receipt. The signed Site Agreement will help to ensure total volume is received and shipped on the prescribed schedule, allowing the disposal site to be staffed appropriately. The disposal rate is subject to change if there is a significant change in waste volume or shipping schedule.

6.0 GENERATOR PAYMENT (due January 1999)

DOE/NV requires each generator to pay disposal fees, in full, for the entire fiscal year as soon as possible after the Site Agreement is signed, but not later than January 31, 1999. Payments may not be accepted after this date unless a valid written request (i.e., holdback, continuing reduction, unforeseen generator issues, etc.) is approved by DOE/NV. Partial payments may be accepted on a case-by-case basis. Funds must be received prior to disposal services being rendered.

Payments shall be made to DOE/NV, Financial Services Division, 232 Energy Way, North Las Vegas, Nevada, 89030, through Interoffice Work Order, On-Line Payment and Collection Transfer, or check, consistent with DOE policy. Notification to DOE/NV Waste Management Division by telephone or e-mail when payment is made will help manage the program more efficiently.

ATTACHMENT 1

NTS DISPOSAL VOLUME FORECAST WORKSHEET - FY 1999

Revision _____ Date _____

Generator Facility: _____

DOE Point-of-Contact: _____ Phone and Fax #: _____

Contractor Point-of-Contact: _____ Phone and Fax #: _____

Total LLW Volume in cubic feet for FY 1999: _____

Package Configuration:

Drums # _____

Boxes # _____

Sealands # _____

Other # _____

Volumes by Month	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Low-Level Waste*												
Mixed Low-Level Waste												
Remote Handling												
Other												

*Please note in the comment section below the approximate quantity of LLW that is from a Regulated Asbestos waste stream.

Approximate Volumes in future years:

FY2000: _____

FY2001: _____

FY2002: _____

Comments: _____

ATTACHMENT 2

SITE AGREEMENT

This is a good-faith agreement between the U.S. Department of Energy/Nevada Operations Office (DOE/NV), Assistant Manager for Environmental Management, and *(name of generator site)* for FY 1999 disposal of Low-Level Waste (LLW).

Based upon the information contained in the Nevada Test Site (NTS) Disposal Volume Forecast provided by all waste generators, the FY 1999 fee for disposal of LLW at the NTS will be \$XXX per cubic foot. The fee may be impacted based upon changes in actual volume of waste shipped on a department-wide basis. The final revision of *(Name of generator site)* Disposal Volume Estimate Workset is attached.

(Name of generator site) agrees to send payment for FY 1999 forecasted waste shipments to DOE/NV as soon as possible after finalization of this agreement, but not later than January 31, 1999, to ensure adequate resources are available for waste disposal operations. *(Name of generator site)* is aware that no waste can be accepted by DOE/NV for disposal at the NTS until payment is received.

DOE/NV Assistant Manager for Environmental Management:

 Print

Signature

Date

(Name of generator site) Assistant Manager for Environmental Management, or equivalent:

 Print

Signature

Date