

**SEPTEMBER 7, 1999
MEETING MINUTES**

Approval of July 1999 Meeting Minutes

CRO Chair Dave McWilliams opened the meeting at 6:30 p.m. The board motioned to approve the July meeting minutes with no changes. The motion carried.

Treasurer's Report

CRO Treasurer Sharon Cornwell issued two checks to Paddock Management Services, one for \$14,290 and the second for \$11,500. To date, \$24,000 is in savings and \$9,000 is in checking.

DOE Report

Mike Jacobs introduced Kristin McAllister, Journal-News reporter replacing Nick Jonson. Jacobs announced upcoming Fernald Citizens Advisory Board (FCAB) committee meetings and the Sept. 14 Cleanup Progress Briefing.

Jacobs will attend a meeting at Hanford with representatives from all DOE site specific advisory boards, including the FCAB.

DOE has announced it will rebid the Fernald cleanup contract. Fluor Daniel Fernald will bid on the contract.

Rail shipments to Envirocare continue. Fernald will also transport an intermodal (train and truck) shipment of mixed waste to Envirocare in September.

Economic Development Consultant's Report

Old Business

Status of Implementation Grant Review

Curt Paddock said the distribution of the Community Transition Plan (CTP) must be working; he is receiving many calls from people who have read the plan and have questions or are interested.

~~DOE has forwarded the CTP to the Economic Development Agency (EDA) for review. EDA has a back load of projects, but hopes to complete its review in September and submit comment to DOE. Paddock anticipates DOE's approval in October.~~

Request for Extension of Planning Grant

The Executive Committee has recommended that the CRO request an extension of the planning grant through January 2000. Cornwell pointed out that DOE must authorize the \$78,000 in order for the CRO to use the remaining funds. Bob Tabor made a motion to request the planning grant extension; Karl Dillhoff seconded the motion. The motion carried.

Report on Development of Revolving Loan Fund Policies

Paddock has talked with potential committee members for the Revolving Loan Fund Committee. He is collecting examples of guidelines from other sources. The committee will meet the first week in October. By the next full CRO meeting in October, he should have draft policies and procedures ready to discuss.

New Business

Contract Procedure for Administrative Services Under Implementation Grant

McWilliams addressed the CRO's contract for administrative services under the implementation grant. Paddock was hired under the planning grant to supply these services through the end of the planning phase. The CRO must determine whether to rehire Paddock through a sole source contract or recompetete the contract, which would require competitive bids.

McWilliams said the Executive Committee recommends that the CRO use the sole source process and rehire Paddock since he has the knowledge and experience with the group. Welker motioned to accept the Executive Committee's recommendation and rehire Paddock to supply the administrative services to the CRO; Tabor seconded the motion. The motion carried. The length of the term is one year, with option years..

Fernald Contract Rebid

Paddock said DOE's announcement to rebid the Fernald contract may lead to new opportunities for the CRO because the contractor will have to address how to resolve major issues, including economic development.

Paddock recommended the CRO consider asking DOE to explore adding language to the RFP that would provide incentives to bidders to use the CRO for subcontract services (i.e., attract small disadvantaged businesses to Fernald, perform career development services, etc.). If the CRO is interested, now is the time to tell DOE (during the formation of the request for proposal solicitation).

Don Theme motioned that the CRO write a letter to DOE on this subject; Randy Welker seconded the motion. The motion carried.

Nomination Committee Update

Paddock distributed a handout outlining when CRO members' terms expire. McWilliams said that Lisa Crawford wants to continue with the CRO, but wishes to step down from the Executive Committee. He recommended Randy Welker replace Crawford on the committee. Todd Trammel, Fluor Daniel Fernald employee, expressed his interest in serving on the CRO. The group will discuss membership issues in more detail in October.

Meeting Dates

The Revolving Loan Fund Committee will meet in early October. Paddock will schedule the meeting with members. The next full CRO meeting is on Oct. 19, 6:30 p.m. at Ross High School. This will serve as the CRO's annual meeting. Officers will be appointed/confirmed.

~~The November CRO meeting will be on the 16th; same time and place.~~

Public Participation

No comments from the public.

The meeting adjourned at 8:30 p.m.