

**Meeting Minutes  
November 16, 1999**

**Members in Attendance:**

Sharon Cornwell	Gary Storer
Lisa Crawford	Bob Tabor
Karl Dillhoff	Don Thiem
Bill Hinkle	Todd Trammell
Darryl Huff	Randy Welker
Dan Lawler	Curt Paddock, Consultant
Dave McWilliams	Gary Stegner, DOE
Tom Renck	

**Opening Remarks and Approval of October 1999 Meeting Minutes**

- CRO Chair Dave McWilliams opened the meeting at 6:30 p.m. Lisa Crawford recommended adding names of board members in attendance to future meeting minutes. The board approved the October meeting minutes with no changes.

**Treasurer's Report**

- CRO Treasurer Sharon Cornwell said that no checks have been issued since the October meeting, and the status of the CRO's accounts has not changed since October.

**DOE Report**

- Gary Stegner announced Mike Jacobs, DOE Public Affairs, has accepted a position in Washington, D.C. and would be leaving soon.
- Jack Craig, DOE Fernald director, met with Gary King, the new director of the DOE Office of Worker and Community Transition (OWCT), in early November. DOE sees the \$325,000 as the initial installment of implementation funds to the CRO. Fernald is a priority, and the funding should be available early in the fourth quarter in fiscal year 2000.
- There is a congressional requirement to phase out OWCT. OWCT must justify its existence, and DOE must indicate how it would function and dispense money without OWCT.
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**Economic Development Consultant's Report**

- Due to time limitations, Curt Paddock's report was postponed.

**Old Business*****Election of Trustees – Report on Telephone Polling***

- The membership stands as reflected in the October 1999 meeting minutes. Paddock said he received enough responses to constitute a quorum.

***Status of Implementation Grant Review***

- Curt Paddock reported that the Economic Development Administration (EDA) had eight issues with the Community Transition Plan; two were more substantive comments. Some of the issues include: the CRO must have a plan for the Revolving Loan Fund; the CRO must hire a director and staff rather than subcontract services; and the CRO must pursue matching funds.
- Regarding the comment on hiring a director versus subcontracting these services, McWilliams asked whether the CRO can discuss this issue directly with the EDA or OWCT. Paddock said EDA and OWCT seemed set on this issue; this was the standard practice for all other CROs within the complex. A lengthy discussion on this topic ensued. Comments included:
  - Lisa Crawford asked whether there was a way to show that hiring someone is more costly than subcontracting services;
  - Sharon Cornwell said that the CRO has no overseeing fiscal agent and the members don't have the time or resources to oversee a staff;
  - Randy Welker said he thinks the CRO should move forward and plan to hire a director since it appears EDA and OWCT are set on this.
- Dave McWilliams had to leave the meeting early, so Bill Hinkle, CRO vice-chair, asked for a motion on this issue. Welker motioned to move forward and fill the executive director position; Bob Tabor seconded the motion. The motion passed.
- The CRO also agreed that the Executive Committee will appoint someone from the CRO to contact OWCT on this issue. The Executive Committee includes Dave McWilliams, Bill Hinkle, Sharon Cornwell, Randy Welker and Dan Lawler.

***Partnership for Greater Cincinnati***

- Paddock said he received a proposal from Partnership for Greater Cincinnati on its strategy, scope and direction. Copies are included in the last CRO mailing.

**New Business*****Allocation of \$325,000 Initial Advance on First Year Implementation Grant***

- Through the efforts of Gary Stegner, the CRO received \$325,000 as the first installment of the implementation grant.

- The CRO must now send an expenditure plan to the Ohio Field Office to receive the \$325,000.
- The CRO discussed several options for administering the \$325,000. Paddock distributed a proposed budget for the initial installment (\$325,000) for the period Feb. 2000 through Jan. 31, 2001.
- Welker moved to approve the proposed budget.
- Todd Trammell recommended amending the proposed budget to put more money toward Fernald Employee Owned Business Units. Cornwell seconded the amendment. Members agreed to increase Fernald Employee Owned Business Units by \$50,000 and reduce Project ADEPT. The motion carried.
- Cornwell cautioned that the CRO cannot exceed the number of hours for the programs in the budget unless it re-allocates funds. The budget is less than half of the project hours.

***Approval of Travel to Meet with Mr. King, DOE/OWCT***

- The CRO approved travel for Paddock to meet with King (OWCT) in Washington DC in the next few weeks.

***Other Business***

- Paddock said he received a letter from DOE confirming the CRO's request to be considered as a resource to contractors in the request for proposal (RFP). The letter said this topic is still open for discussion in the future.
- Paddock asked for new updates on the RFP schedule.
- Cornwell asked about the status of discussions between DOE and Fluor Daniel Fernald on the feasibility of privatization. Stegner replied that Fluor Daniel Fernald submitted a letter to DOE on this issue, and is awaiting a reply. The CRO will be included in any discussions on this topic.

**Meeting Dates**

- The next CRO meeting is Jan. 4, 2000 6:30 p.m. at Ross High School.

**Public Participation**

- No comments from the public.

The meeting adjourned.