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CONTENTS OF POST RECORD OF DECISION ADMINISTRATIVE RECORD

09/25/95

**DOE-1487-95
DOE-FN EPAS
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LETTER**



Department of Energy
Fernald Environmental Management Project
P. O. Box 398705
Cincinnati, Ohio 45239-8705
(513) 648-3155

SEP 25 1995
DOE-1487-95

Mr. James A. Saric, Remedial Project Director
U.S. Environmental Protection Agency
Region V - 5HRE-8J
77 W. Jackson Blvd.
Chicago, IL 60604-3590

Mr. Tom Schneider, Project Manager
Ohio Environmental Protection Agency
401 East 5th Street
Dayton, OH 45402-2911

Dear Mr. Saric and Mr. Schneider:

CONTENTS OF POST RECORD OF DECISION ADMINISTRATIVE RECORD

After finalization of the Record of Decision (ROD) for an Operable Unit, the Administrative Record (AR) is normally closed out. There appears to be no regulatory requirement to maintain a Post Record of Decision Administrative Record. However, the Department of Energy, Fernald Area Office (DOE-FN) recognizes the value and utility in potentially maintaining a Post Record of Decision Record in order to assist and facilitate stakeholder participation in the Remedial Design and Remedial Action process. As a result, an evaluation of the contents of a Post Record of Decision Administrative Record was conducted. The DOE-FN is recommending the following contents and index be established and maintained in the Post ROD for an AR.

- The Post ROD AR files should be reduced in size when compared to the Pre-ROD AR. Documents should be limited to specific pertinent items; including, but not limited to:
 - Correspondence dealing with Remedial Design/Remedial Action Work Plans, Treatability Studies, Evaluation of Technology and final ROD;
 - Final ROD;
 - Remedial Action Work Plan comments and responses;
 - Remedial Design Work Plan comments and responses;

bcc w/enc:

R. Allen, DOE-FN
J. Craig, DOE-FN
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DESCRIPTION OF INDEX INFORMATION
CLASSIFICATION SCHEME

- 1-xxx Operable Unit 1
- 2-xxx Operable Unit 2
- 3-xxx Operable Unit 3
- 4-xxx Operable Unit 4
- 5-xxx Operable Unit 5

100 General/Background Information

- 101 RD/RA Background Information
- 103 NEPA Documentation
- 104 Monthly Progress Reports

200 Remedial Design

- 201 Work Plans
- 202 Study Reports
- 203 Pre-Design Plans
- 204-207 Open
- 208 Comments from Regulators
- 209 Responses to Regulators
- 210 Other Correspondence

300 Remedial Action

- 301 Work Plans
- 302 Study Reports
- 303-307 Open
- 308 Comments from Regulators
- 309 Responses to Regulators
- 310 Other Correspondence

400 Project Files

- 401 Treatability
- 402 Work Plans/Implementation Plans
- 403 Safety Reports
- 404-407 Open
- 408 Comments from Regulators
- 409 Responses to Regulators
- 410 Other Correspondence

600 Regulatory Compliance/Enforcement

- 601 Permit-Related Information

- 700 Community Relations/Public Participation
 - 701 Community Relations Plans
 - 702 Notices & Announcements
 - 703 Agendas, Overheads and Handouts
 - 704 Rosters
 - 705 Transcripts
 - 706 Comments & Responses/Public
 - 707 Notices of Availability
 - 708 Factsheets

800 Open

900 Open