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INTEROFFICE MEMORANDUM

DATE: April 4, 1996

MAL # MP-SMM-052

TO: Distribution

FROM: Herb Finkelman, Project Management, T130F, X5491

SUBJECT: MEETING MINUTES FOR THE 707 "J" MODULE GLOVE-BOX REMOVAL
MEETING APRIL 1, 1996 - HNF-037-96

Action: Attendees are responsible for the action items listed below.

PURPOSE

The purpose of this correspondence is to distribute the meeting minutes for the 707 "J" Module Glove-box Removal meeting held on April 1, 1996.

DISCUSSION

<u>Name</u>	<u>Department</u>	<u>Bldg</u>	<u>Phone/Pager/FAX</u>
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Attendees:

Herb Finkelman	Project Management	T130F	5491/D0381/F5215
Pete Ross	Planning and Integration	T130F	5616/D5091/F5215
Tim Humiston	Engineering	T130F	2700/D0850/F8048
Dan Coyne	Maintenance	T439D	8177/D7223
Mary Aycock	SEG - Waste Liaison	T130F	5309/ /F8244
Bill Anderson	Maintenance	T439D	8052/D4555
Leslie Lewis	SWOG	T893A	7643/D1735/F6172
Don Clark	Planning	B770	8180/D7195/F2335
M.E. Brown	Rad. Ops.	B549	2397/D5203/F2062
Garth Beers	Safety	T891C	3149/D3060
Mike Nelson	Construction	T764B	7647/D3876
J. Elkins	SSOC Eng.	B750	6532/D7521

Absent:

Steve Sergeson	K-H Proj. Mgmt.	T130F	7758/D7692
Gary Bracken	Waste Ops	T130B	9881/D7635/3407
Shirley Garcia	Waste Operations	T664A	5842/D7724/F3621
Howard Mason	SSOC Eng	B750	6167/D1446/F7397
Dave Stough	Maintenance	T439D	4384/D1569
Dana Santi	Tech. Applications	B779	4200/D0847/F2982
Craig Smith	TWO	T664A	6530/D3043/F3813
Bob Garcia	Construction	T764B	6259/D1237
Pete Tourigny	Maintenance	T439D	3043/D6171/F3711
Carl Trump	SWOG	T893A	7945/D1676/F6172

ADMIN RECORD

B707-A-000051

1/6

Overview:

1. The scope of the project consists of the removal of 4 large glove-boxes and 1 small "B" box in the "J" Module of Bldg. 707. All associated utilities are also to be removed. J 20, J 40 and J 50 are contaminated. They will be removed to building 776 for volume reduction. J 30 will be shipped to Los Alamos. J40A will be treated as waste, with the possibility of free release.
2. SSOC is providing the Engineering and IWCP for the initial phase of disconnecting the boxes from the bldg. RMRS will do the engineering and IWCPs for the lead removal and relocation of the boxes.
3. The initial IWCP was approved with comments on 2/28. The initial removal work occurred on 3/12. All site work ceased on 3/14 pending authorization basis review, which is in progress. We have been restored to planning status which will allow the sampling to take place.

Project Management:

1. In response to the questions on volume reduction the following information was provided: The early dates for glove box movement to B776 were provided to Gary Bracken on 3/29; Leslie will provide a date for building acceptance of volume reduction by the next meeting. There may be a conflict for using the volume reduction air lock with drum venting operations. The Advanced Size Reduction Facility 1st stage may be an option; SWOG is looking for procedures. Tim suggested reviewing old IWCPs; Garth indicated that a separate HASP would be appropriate; Tim had discussions with RAD Engineering who indicated that it may be okay to try full face for the volume reduction. This is being explored further. The crate footprints should be given to Leslie tomorrow; Bubble design for volume reduction has commenced. We need a completion date.
2. Initial indications are that due to survey limitations, we must treat the glove-boxes as TRU Waste until volume reduction and crate counting. The Traffic plan is not a long lead time item. We are working this issue. However, we are reviewing assay capabilities off site to avoid having to treat the boxes as TRU Waste. A presentation by an off-site vendor has been scheduled for April 12. In addition there is an issue over a potential requirement to do criticality calculations if more than 50 grams of material is in the box. This issue is being explored.
3. The paint/lead sampling was completed last week. The liquid sampling is expected to complete this week. The sampling did not happen today due to coordination of RCT support.
4. Howard is still working the issue of maintenance equipment in the hallways. Gene does not feel it will be difficult to move the crates out through the RBA. Waste Movement still needs more work. Leslie is to talk with Gary Bracken on alternate waste locations if the crate counter is out of service. Joe McKaig is working with Tim on a staging plan that will attempt to ease material flow. Leslie is to confirm the availability of 707 cage for temporary storage.
5. There is confusion within Waste Operations on who will do the Waste Inspection, when it will be done and other support requirements. We will work these issues at our weekly waste meeting.
6. Mary is still researching/confirming potential waste disposal costs. The project should not fund Waste Operations mortgage costs but will be responsible for off-site disposal costs. John Chapin has the lead on this issue.

2

7. The Waste Management Plan will go out for signature today. Andy Power, Gary Bracken and Herb are the signatories.
8. Tom Maydew is the procurement buyer. A preliminary report was handed out for Mike Nelson to prioritize with Dave.
9. Mary and Herb are researching crit. limit/assay requirements for crate movement. There appear to be excessive requirements imposed.
10. The meeting is being moved to 10:00 AM to avoid conflict with the BNFL meeting.

Engineering:

1. Tim has provided window dimensions to Don and Mary. There is still an open question if the actual glove-box windows have lead.
2. Mock-up preparation has commenced. We need a completion date.
3. There are no laundry restrictions for lead on the PPE or respirators. Visible lead should be removed.
4. The lift plan is being developed. It should be out for initial review 4/2. A one week review cycle is expected.
5. The crate drawings will also be out for review 4/2 with a one week review cycle.
6. Don expects to have the IWCP for the lead removal out for review in one week. We need a letter from Ricky Carr indicating this is not an asbestos abatement project. Mary and Herb will work this issue.
7. Jay Elkins raised a concern over performing lead and window removal prior to the boxes being removed from the Chainveyer. It may be out of sync with the original work package. We are exploring that issue.

Construction:

1. (No change from last week) Glove-boxes 40 must still be cleaned out, and they all must be wiped out. It is important for all combustibles to be cleaned out of 40 prior to alarm disconnection. This is required to avoid unnecessary fire watches. This is being worked with the bldg.
2. Mike expects to provide the liquid drain plan by the end of the week.
3. We believe the training is under control. We still would like to obtain SSOC concurrence. Mike is checking on the status of the training matrix.
4. (No change from last week) We are still trying to confirm the location of spare glove-box gloves versus our CBOM list.
5. (No change from last week) There is still a question on glove currency requirements, and can we use the gloves if the box is out of service.
6. (No change from last week) When the lift plan is finalized, we need to locate and certify required equipment.
7. (No change from last week) Mike and Bob are arranging the glove-box filter replacement effort. A separate A package is required. We are checking on the status. We are also checking if we can do the filter change out as a baseline maintenance activity.
8. (No change from last week) Mike reported that the alarm disconnects must be done on off time to avoid Ops impacts. This issue is being worked. This must be scheduled quickly after we restart the project.
9. The HASP has been signed off.
10. 4 SAAMS are now under our control.
11. RCT glove-bag training is required. Due to vacation by the trainer, the next class is not until 4/17.

12. Jay Elkins will help us determine our approach for strip-coating with the magnahelix being operational. There is a concern over plugging it before the coating versus blocking the port versus the operational requirements.
13. Bill Anderson pointed out a concern over the new D&D job classifications. This issue is being worked.

Schedule:

1. The schedule has been updated through 3/15. We are iterating the schedule logic to make up lost time due to the stop work.
2. Pete Ross is to talk to Tom Bourgeois and Mark Maier on schedule concerns learned from the "D" Module effort.

Action Items:

1. Develop plan to deal with Lead Windows; sample lead for contamination. Action: Mary Aycock Due: Mary to contact vendor..
3. Initiate Mock-up construction and conduct training. Action: Tim Humiston Due: Mock-up construction starting. We need a completion date.
5. Complete IWCPs for Lead Removal and Glove-box relocation. Action: Don Clark Due: Initial lead removal draft to be issued by 4/9.
9. Develop and finalize lift plan. Obtain required equipment. Action: Tim Humiston, Mike Nelson, Dave Stough Due: Initial draft to be issued 4/2.
13. Obtain and certify Air movers. Action: Mike Nelson Due: We will move the air movers when the space allocation plan is completed. Certification can be accomplished relatively quickly.
16. Complete Safety Plan for IWCP. Action: Garth Beers Due: Complete - plan signed off.
26. Locate/reserve and calibrate required portable SAAMs. Action: Mike Nelson and Herb Finkelman Due: Complete - 4 units now under project control.
30. Establish area staging plan for waste, air movers etc. Action: Herb, Mike, Dave Due:
31. Finalize Traffic Plan. Action: Mary Aycock Due: Later
32. Determine Waste Disposal Costs. Action: Mary Aycock. Due:
39. Develop glove -box crate dwgs. Action: Tim Humiston Due: Initial draft 4/2.
42. Determine if technology exists to assay the boxes prior to Volume Reduction. Action: Mary Aycock Due: Meeting Scheduled for 4/12.
46. Resolve question of glove currency and concern on using gloves if box out of service. Action: Mike Nelson and Dave Stough Due:
47. Coordinate Filter Tech replacement of Glove Box filters. Action: Mike Nelson Due: Mark Maier developing package. We will schedule with filter techs.

49. Determine methodology/requirements to drain free liquids. Action: Mike Nelson Due: 4/4
54. Assure RCTs are glove bag trained. Action: Gene Brown Due: Training scheduled for 4/17
57. Determine availability of glove box gloves. Action: Mike Nelson and Dave Stough Due:
58. Determine availability of PPE and any special laundry issues due to lead. Action: Tim Humiston and Mike Nelson Due: Complete - no special action required.
60. Provide Mary with Lead Window information. Action: Tim Humiston Due: Size information provided. Lead content still being explored.
61. Develop training matrix and submit to SSOC for comment. Action: Bob Garcia Due:
62. Confirm waste disposal locations. Action: Mary Aycock Due: Will confirm with sign off of Waste Management Plans. Plan in signature cycle.
64. Finalize glove-box clean-out plans. Action: Herb Finkelman Due: Building will clean out. We must monitor.
65. Coordinate Alarm disconnects. Action: Mike Nelson Due: Need restart.
67. Have maintenance move equipment from hallway. Action: Howard Mason Due:
69. Resolve crit./assay questions on crate movement, this includes crit. calc over and above NMC determination. Action: Mary Aycock and Herb Finkelman Due:
70. Identify procurement priorities. Action: Mike Nelson Due
71. Confirm 776 acceptance of Volume Reduction. Action: Carl Trump Due: Date to be provided 4/8
72. Develop Volume Reduction Procedures and cutting approach. Action: Carl Trump Due:
73. Develop HASP for Volume Reduction. Action. Garth Beers Due: After IWCP drafted.
74. Interface with Rad Engineering on Volume Reduction issues, especially the use of the bubble. Action: Tim Humiston Due: - on going.
75. Determine crit limit issues for Volume Reduction. Work with item 69. Action: Mary Aycock Due:
76. Provide early dates for Glove-box movement to Carl. Action: Herb Finkelman Due: Complete - information provided 3/29
77. Provide Carl with crate foot print information as soon as possible. Action: Tim Humiston Due: 4/2
78. Complete design of volume reduction "bubble". Action: Tim Humiston Due:
79. Develop approach on Magnahelix operation during strip-coating. Action: Jay Elkins Due:
80. Obtain Asbestos Letter from Ricky Carr to support lead removal IWCP. Action: Mary Aycock Due:
81. Discuss Schedule Status with Tom B. and Mark Maier. Action: Pete Ross Due:

- 82. Determine if there is a sequence problem with lead removal before the glove-boxes are removed from the center-line. Action: Jay Elkins and Herb Finkelman Due:
- 83. Determine if there is any impact from the new D D labor classifications on our project. Action: Herb Finkelman and Bill Anderson Due:

The next meeting will be April 8, 1996, 10:00 a.m. in Building 439.

RESPONSE REQUIREMENTS

Team members are responsible for responding to action items listed above.

HNF:dlu

Distribution:

- | | | | | | |
|-------------|---|---------------|-------------|---|--------------|
| D. Clark | - | DynCorp - 770 | D. Stough | - | RMRS - T439D |
| | | | P. Tourigny | - | RMRS - T439D |
| | | | C. Trump | - | RMRS - T893A |
| K. Griffin | - | K-H - T130F | | | |
| S. Sergeson | - | K-H - T130F | | | |
| R. Williams | - | K-H - T130F | K. Bates | - | SSOC - 441 |
| | | | T. Davidson | - | SSOC - 441 |
| B. Anderson | - | RMRS - T439D | H. Mason | - | SSOC - 750 |
| M. Aycock | - | RMRS - T130F | G. Trieste | - | SSOC - 750 |
| G. Beers | - | RMRS - T891C | | | |
| G. Bracken | - | RMRS - T130B | | | |
| D. Coyne | - | RMRS - T439D | | | |
| B. Garcia | - | RMRS - T764B | | | |
| C. Guthrie | - | RMRS - T130F | | | |
| T. Humiston | - | RMRS - T130F | | | |
| L. Lewis | - | RMRS - T893A | | | |
| M. Nelson | - | RMRS - T764B | | | |
| P. Ross | - | RMRS - T130F | | | |

File 17.402.F

6/6