



INTEROFFICE CORRESPONDENCE

DATE: August 23, 1994
 TO: N. B. Sandlin, Procurement, Bldg. 051, X9385
 FROM: S. R. Keith, Solar Pond Projects, Bldg. 080, X8541
 SUBJECT: MEETING WITH SUBCONTRACT - SRK-182-94
 DOE Order: 4700.1
 Action: Provide meeting minutes for our review by August 31

S.R. Keith for

Approximately a month ago, a meeting was held between Mr. Arrowsmith of Halliburton-NUS (HNUS) and representatives from the EG&G Procurement organization. The subject of the meeting was the status of subcontract PC 84017 JB, HNUS support to Solar Ponds Projects (SPP). There were, unfortunately, no representatives from the SPP project staff at the meeting. Consequently, please provide us with a copy of the meeting minutes so that we can review the deliberations and determine if there were any decisions or commitments made that would, or could, have an effect on the project.

Likewise, the meeting should have never occurred in the absence of SPP project staff. SPP takes very seriously our responsibility to DOE to produce a technically adequate and fiscally responsible service. That service can only be successful if our groups engage in open, candid and integrated discourse. In the future, any deliberations with our subcontractor, that hold the potential for technical or financial implications to the project must have SPP staff representation.

TdB:jlb

cc:
 S. G. Stiger
 File
 ERM Records (2)

ADMIN RECCRD

1101-A-000193