



JACOBS ENGINEERING GROUP INC.

600 SEVENTEENTH STREET, SUITE 1100N • DENVER, COLORADO 80202
TELEPHONE (303) 595-8855 FAX (303) 595-8857

December 23, 1993

Mr. Gregg Anderson
OU10 Manager
EG&G Rocky Flats, Inc.
P.O. Box 464
Golden, CO 80402-0464

Subject: Meeting Minutes from December 21, 1993 meeting to discuss PA access requirements.

Ref: (a) Master Task Subcontract No. MTS 225449RR

Dear Mr. Anderson:

On December 21, 1993, a meeting to discuss access into the PA for IHSS 176 sampling was held at the Jacobs 4-plex. In attendance at the meeting were the following:

Suzanne Berman
Dick Norton
Jerry Anderson
Bill Fieselman
Kathryn Rogers
David Spruce.

The following items were discussed:

- John Linville, x2568, is the Construction Management contact for IHSS 176.
- IHSS 176 is a RCA, but is not posted.
- Dick Norton will write the RWP. Dick Norton will have the Radiological Operations (RAD OPS) foreman concur with the RWP, and require that the foreman also sign the RWP. Dick Norton will also write a letter to the RAD OPS foreman requesting that he conduct a tool box meeting with his people and inform them of the activities that will be taking place in IHSS 176.
- Conduct a Pre-Evolution (Pre-Ev) meeting with Dick Norton, John Linville, and RAD OPS foreman before anyone goes into IHSS 176 to stake locations. Also, conduct a Pre-Ev meeting, with the same personnel, prior to sampling IHSS 176.



42

Due to the Christmas break and the people needed to attend, it is advisable to schedule the Pre-Ev meeting for staking sample locations during the first week of January 1994.

- The pre-activity survey for each sample location will consist of taking a FIDLER reading at each corner and the center of the five-point composite sample grid and then swinging the FIDLER through the grid, rather than a 17-point survey for each sample location.

Since a HST is part of the sample crew, Jacobs would like to have the HST do the Pre-activity survey for each sample location prior to sampling the location rather than doing the Pre-activity survey for every location in IHSS 176, then going back and sampling each location.

- Jacobs will contact John Linville and ask him to perform a utility clearance of IHSS 176.
- Dick Norton will be gone the week of December 27 - 31. Jerry Anderson will be available that week for assistance in Dick Norton's absence. Both Dick Norton and Jerry Anderson will be on call all week.

If you have activities that need to be added or any questions, please contact me at (303) 595-8855. We should be completed with sampling activities at IHSS 170/174 around the middle of January, and we want to be able to transition to IHSS 176 smoothly.

Sincerely,

JACOBS ENGINEERING GROUP INC.



Bill Fieselman
OU10 Site Manager



Farrel Hobbs
Project Manager
Denver Operations

cc: Bruce Peterman - EG&G
Suzanne Berman - EG&G
Dick Norton - EG&G
Jerry Anderson - EG&G
Kathryn Rogers - Jacobs
David Spruce - Jacobs
Project File

