

000005/66



INTEROFFICE CORRESPONDENCE

DATE July 2, 1993

TO R L Benedetti, Environmental Restoration Management, Bldg 080, X8540

FROM T D Schmidt, Environmental Quality Support, Bldg 080, X8713 *TS*

SUBJECT RESPONSE TO ENVIRONMENTAL AND WASTE ASSESSMENT
#A-SAA-93-004 - TDS-516-93

The attached Assessment Report documents the review of an assessment performed by Environmental and Waste Assessments/Audits (EWA/A) and identifies 4 findings and 4 concerns that EWA/A is requesting responses to each of those findings and concerns

Because the Assessment findings require responses from more than one ERM organization Environmental Quality Support (EQS) is taking the lead role in identifying those organizations and consolidating the responses for submittal to EWA/A

A summary of the findings and the ERM organization responsible for addressing the finding is as follows

Finding F-SAA-93-004/01 - Category 3

The Field SOPs do not provide a means for meeting the NCR requirements identified in higher-level procedures

Organization: Environmental Quality Support

Finding F-SAA-93-004/02 - Category 3

Field operations subcontractor personnel are not assuming responsibility of environmental media containers as required by Field SOPs

Organization: Environmental Remediation Projects

Finding F-SAA-93-004/3 - Category 3

Field Operations personnel are not properly trained to the requirements identified in the Field SOPs

Organization Facilities Operations

Finding F-SAA-93-004/4 - Category 3

Field SOPs do not adequately provide for management of waste and environmental media Guidance and instructions provided in the Field SOPs are contradictory, therefore, compliance is inconsistent

ADMIN RECORD

A-SW 000806

REVIEWED FOR CLASSIFICATION/UCNI
By *Bea Duran*

8/11/93

R L Benedetti
July 2, 1993
TDS-516-93
Page 2

Organization. Facilities Operations

Concern C-SAA-93-004/01

The EM ADM Procedure Manual, Section 15 01, Rev 1, Control of Nonconforming Items and Activities identifies the sole external point of contact with the EM NCR Program as "the SQA (SAA in Rev 2) NCR Coordinator" Interviews were conducted with relevant personnel in Systems Quality Engineering, EWA/A and Site QQuality Assurance The individuals in these departments responsible for NCR review had not been contacted by EM in conjunction with the designation of the Standards, Audits, and Assurance (SAA) Coordinator for EM NCRs

Organization. Environmental Quality Support

Concern C-SAA-93-004-/02

3-11000-ADM, EMD Administrative Procedures Manual, Section 13 0, Handling, Shipping, and Storage - The Table of Contents lists the procedure, but it does not contain a revision number or an effective date The Table of Contents is dated March 8, 1993

Organization Facilities Operations

Concern C-SAA-93-004/03

Field operations personnel are not adhering to ALARA and other applicable plant policies These policies are not clearly defined in the Field SOP's

Organization. Facilities Operations

I am requesting that responses be returned to my office no later than July 14, 1993 so that they can be consolidated and submitted to Assessments in a timely manner If you have any questions please contact me Thank you

CONCURRENCE AND APPROVAL WITH ORGANIZATIONAL ASSIGNMENTS

APPROVED



R L Benedetti

SDC sdc

Attachment
As Stated

cc

M C Broussard
W S Busby
S D Chestnut
ERM Records Center