



Rocky Mountain  
Remediation Services, L.L.C.  
... protecting the environment

This is a  
**CONTROLLED DOCUMENT (4)**  
ROCKY FLATS PLANT  
ENVIRONMENTAL MANAGEMENT DEPARTMENT  
This is a RED Stamp  
COPY #35

## DIRECTIVE

---

### LIST OF QUALIFIED INDIVIDUALS

OPS-DIR-007  
Revision 0  
Date Effective: 06/16/97

APPROVED: \_\_\_\_\_

*Frederick P. Henderson*  
Sr. Vice President, Operations

Page 1 of 1

---

### 1. PURPOSE

The purpose of this directive is to clearly define expectations for maintaining and updating List of Qualified Individuals (LOQIs) involved in RMRS facility operations and in supporting projects and programs.

### 2. SCOPE

The scope of this directive includes defining expectations for which facilities, projects and programs are required to maintain LOQIs, and the frequency by which they must be updated. It also includes expectations for the use of LOQIs in responding to RMRS and Site oversight and review processes, and for ensuring that only trained and qualified individuals are assigned to tasks in all RMRS facilities, projects and programs.

### 3. DIRECTIVE

RMRS facilities, projects and programs must maintain Lists of Qualified Individuals (LOQI) for all positions and tasks where qualification is designated in the current facility Training Implementation Matrix (TIM). These LOQIs are to be updated monthly and maintained by responsible management so that they are readily available for inspection by oversight officials. LOQIs also are to be available to all management organizations that use these qualified individuals for designated tasks, including work at other facilities.

LOQIs are developed in accordance with this directive, the current RMRS Training Manual and applicable Work Instructions. For facilities, projects and programs not designated in the TIM, LOQIs are not required. However, management remains responsible for ensuring that only properly trained and qualified personnel are assigned to all tasks and the use of LOQIs is strongly recommended.

Current RMRS and Site oversight and review processes will be used to ensure that these requirements are met. These processes can include reasonable questioning by management to determine that workers are prepared for assigned duties and tasks.

DOCUMENT CLASSIFICATION  
REVIEW WAIVER PER  
CLASSIFICATION OFFICE