



Rocky Mountain
Remediation Services, L.L.C.
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OPERATIONS DIRECTIVE

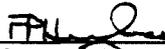
RMRS' SAFETY MEETING PROCESS

OPS-DIR-020

Revision 0

Date Effective: 12/01/98

APPROVED: _____


Senior Vice President, Operations

11/17/98

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1. PURPOSE

The purpose of this Operations Directive is to describe the RMRS Safety Meeting Process and identify specific roles and responsibilities for establishment and maintenance of the RMRS Safety Meeting Process.

2. SCOPE

This Directive applies to all RMRS organizations, facilities, and projects. In addition, this Directive applies to all RMRS employees and Steelworkers assigned to RMRS. Subcontractor Safety meeting requirements are described within the specific subcontract documents.

3. DIRECTIVE

- Safety meetings are a critical communication link ensuring free flow of safety information from the floor level to RMRS Senior Management and from Senior Management to all RMRS employees (hourly and salaried) and subcontractors.
- Lessons learned, and specific messages relevant to the season and/or work being performed are discussed at safety meetings. In addition, safety meetings provide a forum for addressing specific safety questions and identifying safer methods of performing work.
- Responsible line managers are required to establish schedules of monthly all hands safety meetings, monthly organization/facility/project safety meetings and weekly toolbox meetings.
- Monthly all hands safety meetings serve as the forum for presentation of lessons learned, the K-H Safety Meeting Kit, and information from organizational/facility/project safety meetings, as well as the recognition of individual and team safety accomplishments.
- Monthly organization/facility/project safety meetings address specific safety issues relevant to the specific team. In addition, these safety meetings serve as a link between the all hands safety meetings and RMRS Senior Management. Typically, the attendance at these safety meetings is comprised of employees selected from the various teams represented at the meeting. When the attendees include Union employees, the selection and role of the specific Union employees shall be discussed with the Union President or Vice president and/or their designee.

ADMIN RECORD

- Weekly toolbox meetings include team safety meetings in which attendees address specific work safety issues, as well as discuss relevant lessons learned.
- The RMRS' Safety Meeting process is in no way intended to replace or diminish the role of the Joint Company Union Safety Committee (JCUSC).
- RMRS safety meeting decisions do not imply the endorsement by the Union unless such endorsement has come from the Union President or Vice President in accordance with the Agreement between K-H and the Steelworkers.