

- Clear identification of the portions of the RMRS Quality Assurance Program and implementing infrastructure that would apply to the scope of work
- Identification of oversight requirements and quality and technical personnel within RMRS who will be responsible for performing oversight functions from the technical and quality aspect
- Identifying if 100% source inspection/QA oversight is required when the service is provided at a remote location

Suppliers qualifying under this provision will be restricted from performing work on their own without RMRS supervision, and will not be included in the Site's QA approved supplier's list

- [3] Results from supplier evaluations shall be reviewed by the RMRS QA Manager or designee. The quality engineer communicates the results to RMRS Procurement and the requester, and ensures notification of approval to the supplier following the Site established system
- [4] The original of the documentation supporting the evaluation of the supplier is to be forwarded to the K-H Procurement Quality Assurance Group for addition to the qualified supplier list and a copy is maintained at the RMRS Records Center

4.3 Maintenance of Approval

Suppliers evaluated by RMRS QA are subject to the same maintenance of approval review requirements as those suppliers in the Site's Approved Suppliers List. Annual maintenance evaluations, or inactivations, are the responsibility of RMRS QA

5.0 RECORDS

Documents signifying compliance with this procedure shall become permanent records. These documents shall be processed as follows:

Record Identification	Record Type Determination	Protection / Storage Methods	Processing Instructions
Documents related to WIPP/LL/LLM <ul style="list-style-type: none"> • Completed supplier evaluation checklists and reports • Completed Appendix A forms 	<i>In-Process WIPP/LL/LLM Quality Assurance Record</i>	The Lead Assessors and the Quality Engineers shall implement reasonable level of protection to prevent loss and/or degradation. Documents shall be protected utilizing standard office equipment and methods when not in use.	Continue prescribed processing of document(s). Upon approval and authentication, handle and control as a <i>WIPP/LL/LLM Quality Assurance Record</i> .
	<i>WIPP/LL/LLM Quality Assurance Record</i>	Records shall be transmitted to the NQA-1 Waste Records Center within 1 working day of completion and authentication. During this 1 working day, records shall continue to be protected in a manner to prevent loss and degradation. When records are not transmitted within 1 day, they shall be stored in 1	Transmit records to the NQA-1 Waste Records Center, per 1-PRO-077 WIPP-005

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		hour fire rated cabinet for a period not to exceed 6 months	
<p>Documents NOT related to WIPP/LL/LLM</p> <ul style="list-style-type: none"> • Completed supplier evaluation checklists and reports • Completed Appendix A forms 	<p><i>Quality Assurance Record</i></p>	<p>The Lead Assesors and the Quality Engineers shall implement reasonable level of protection to prevent loss and/or degradation Documents shall be protected utilizing standard office equipment and methods when in process</p>	<p>Continue prescribed processing of document(s)</p> <p>Upon approval and authentication, transmit to the RMRS Records Center in accordance with RM-06 02</p>

6 0 REFERENCES

- 6 1 RMRS-QAPD-001, RMRS Quality Assurance Program Description
- 6 2 3-J55-ADM-08 10, Subcontractor Quality Evaluations
- 6 3 RMRS-QA-02 01, RMRS Qualification and Certification of Quality Assurance Personnel
- 6 4 3-G63-PQA-02 01, Qualification of Procurement Quality Assurance Personnel
- 6 5 10CFR 830 120, Quality Assurance Requirements, Nuclear Safety Management
- 6 6 DOE 5700 6C, Quality Assurance Requirements
- 6 7 ASME NQA-1, Quality Assurance Requirements for Nuclear Facility Applications
- 6 8 ANSI/ASQC E4, Specifications and Guidelines for EFL Quality Systems