



KAISER • HILL  
COMPANY

## INTEROFFICE MEMORANDUM

DATE: December 18, 1995  
TO: L. A. Martinez, Finance & Administration, Building 111, X9768  
FROM: *W.P. Harroun*  
W. P. Harroun, Program Planning & Controls, Building T111A, X9783  
SUBJECT: DECEMBER 14, 1995 SITE CHANGE CONTROL BOARD (SCCB) STATUS -  
WPH-127-95

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Following is the status of Baseline Change Proposals (BCPs) and issues considered at the December 14, 1995 SCCB. All appropriate Kaiser-Hill Cost Account Document (CAD) Managers and Rocky Flats Field Office (RFFO) CAD Managers attended the meeting.

### ACTION ITEM

- BCP 96-6012, Addition of Scope for Operable Unit (OU) Consolidation - Make the following corrections to the CAD DFA, Characterization & Analysis, Milestones:
  - Remove parenthetical phrases as to whether or not the Milestones will be made;
  - Replace "TBD" with the due dates listed in the Interagency Agreement (IAG);
  - Distinguish between the CAD Milestones and the IAG Milestones in two separate blocks in Section 4 of the CAD; and
  - Add the following note at the end of the IAG Milestones: The IAG is being renegotiated. Milestones presented in this subsection will be replaced or deleted at a later date.

This action was assigned to Stephen J. Hahn, CAD Manager for DFA.

### Status of Action Items from October 31, 1995 SCCB

1. No action is required until February 1996 on an additional six-month funding of CAD DBB, Assay/Characterization.
2. A BCP to move "Precious Metals Management" from CAD ADA, Building Deactivation & Non-SNM (Special Nuclear Materials) Material Management, to CAD KAD, Logistics / Property Management, is in the signature process.
3. L. A. Martinez received a letter from R. A. Butler December 19, 1995 directing Kaiser-Hill to submit BCPs to the SCCB Secretariat by January 15, 1996. This letter addresses the issue of correcting the negative balances in EW20, EW31, and EW70 Management Reserves.

### Status of Action Items from November 16, 1995 SCCB

All Action Items closed. All original BCPs were signed by the SCCB Chairman and returned to Kaiser-Hill Change Control for dissemination.

ADMIN RECORD

SW-A-004294

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### ISSUE / SOLUTION

- Issue - All correspondence to the SCCB Chairman is only to be from the Kaiser-Hill Chief Financial Officer (CFO).

The Kaiser-Hill CAD Manager for the Broomfield Warehouse and the High Efficiency Particulate Air (HEPA) Filter Test Facility had been advised by Kaiser-Hill Change Control to coordinate with his RFFO Counterpart in responding to the Action Items for BCPs 96-7001 and 7002 assigned at the November 16, 1995 SCCB. The RFFO Counterpart advised him to respond directly to the SCCB Chairman.

Solution - Kaiser-Hill Change Control will compile all responses to Action Items assigned at SCCB meetings and submit them through correspondence from the Kaiser-Hill CFO.

Roger A. Butler presided over the meeting as David A. Brockman will not be assuming Chair responsibilities until January 1996.

Please contact Becky Roscoe at X4607 with any questions regarding these actions.

BLR

cc:

D. H. Betcher  
E. S. Bognar  
W. R. Crossland  
M. J. DeSarro  
C. R. Elliott  
S. C. Esterline  
J. E. Gallimore  
S. J. Hahn  
R. O. Prideaux  
B. L. Roscoe  
J. E. Vacca  
R. E. Williams



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