

ROCKY FLATS CITIZENS ADVISORY BOARD
MINUTES OF
MARCH 3, 1994 MEETING

Facilitated by Suzanne Conrad

1. Introduction of Board members
2. Absent: Lloyd Casey, Richard Seebass, Tom Gallegos, Lorraine Anderson, Gislanda Englemann, Stuart Asay, Kathy Schnoor
3. MSC Project questions in packet, read and be prepared to put together a set of questions to present to Tim Heaton of Rocky Flats Local Impacts Initiative..
4. Representation issues: Future Land Use Committee - read material included in information packet to understand and be able to make recommendations
5. Health Advisory Panel participation by CAB members requested, if interested. Jan Burda and Alan Aluisi will attend March 10 Public Involvement Sub-Committee meeting. March 16 scheduled for public meeting. Sampling committee set up for citizens input. [break in tape].
6. Presentation of "Rocky Flats Sitewide Environmental Impact Statement and its Relationship to Strategic Planning". Plan of what is to be done at plantsite for next 20 years. Eight goals evolved to 11 objectives and 49 strategies defined. A few objectives were listed. Presentation given by Trish Powell, Leanne Smith and Joe Weinand. They are in the middle of the comment period on the Strategic Plan. Targeting a draft delivered from Grumbly to Colorado by 27 March. Notice of intent by June.
7. Committee Structure - Report/Discussion - [the tape started after this topic had begun] Committee on Committees - Kathryn Johnson - Chairperson , Gale Biggs, Joe Temple, Jan Burda, Kathy Schnoor, Gislanda Englemann, Charles Clark, Linda Murakami. 13 committees proposed because it would eliminate some of the individual participation burden.
 - Budget/Personnel, Beverly Lyne Chairperson.
 - Air Pathways committee, Gale Biggs Chairperson.
 - Organizational Structure committee lead-in to Executive Committee.
 - Community Outreach, Charles Clark, Chair, scope: public education, newsletter, public meetings, presentations; subcommittee (could not hear what Charles said).
 - Ad hoc, InterAgency Agreement.

ADMIN RECORD

Environmental Assessments committee to deal with interpretation of documents, would work with other committees that would combine technical support in interpretation.

Waste Streams and Management Issues committee, include Federal Facilities Compliance Act and transportation, transporting waste streams.; to study complex wide treatment options, feasibility of sending PCBs to Savannah River or wherever.

Conversions Activity Committee.

Cleanup Policy Committee: land use, how clean is clean? RFLII work with? Environmental Restoration and Remediation; Joe Temple, Chair; scope; dealing with the operable units.

Water Pathways; Gislinda Englemann and Kathy Schnoor; groundwater and surface water pathways.

Soil Pathways committee.

Tracking and Accountability Committee, scope from the CCRF Final Report to the Citizens of Colorado, Dick Seebass has volunteered for this committee, Jack Kraushaar volunteered as well.

Strategic Planning and Other DOE Planning Issues.

Health Advisory Panel or Public Safety,

Technical Review Group; part of EG&G's community relations plan to review comments on documents, Todd Wellman(?) of EG&G made comments [could not hear, tape didn't pick up]

Ginger Swartz, Interim Project Administrator stated that: committees usually meet once a month. Thirteen committees is a lot of meetings per month. Sub-committees means more meetings. Many of the committees proposed could be combined because of such similar interests. Urge to consolidate to focus and to decrease burden on staff. In Scope of Work for committees define clearly what the staff should be doing and what the committee itself should be doing.

Prioritization for committees: Ex officio members state what they would like the committees to do: Steve Tarlton - IAG input, cleanup and environmental restoration, land use as it affects the cleanup decisions, attitude about participating in the National Conversion Pilot Project and what role to play. Martin Hestmark - IAG, all related to environmental restoration, community outreach, waste management. Joe - community outreach.

Proposed:

administrative committee;

outreach/public education committee;

site-wide committee, strategic planning and waste management, Tracking Project; environmental technical, deal with land use issues, conversion, cleanup, restoration/remediation, develop pathway committees, technical;

public safety committee, worker and general public safety issues, liaison with health panel.

Decided:

Create three interim committees; budget/personnel, community outreach, and the Site-Wide Management (including the Tracking Project) committee, rest go back to the committee on committees for recommendations.

8. Review of Agenda. Representational issues moved to April 7.

9. By-Laws/Remaining, Articles-Committee: By-laws - Approved as added to and corrected.

Resolution to be drafted by David Navarro regarding Conflict of Interest issues.

Rocky Flats Citizens Advisory Board is the correct spelling - no apostrophe

Mission Statement - Approved with grammatical corrections.

Proposed and approved to have By-Laws reviewed by an attorney for content only. \$200. approved for review . Eugene DeMayo authorized to select an attorney.

10. Hiring Process - Review of job descriptions.

Secretary will transcribe from tapes of meetings.

Job descriptions were approved as read. Job announcement for ad in paper will include salary range. Salary range will be \$18-22,000 for Executive Secretary, \$26-35,000 for outreach and project coordinators, \$45-50,000 for Project Administrator.

Beverly Lyne, Joe Temple and Linda Murakami current Budget & Personnel committee members, Beverly Lyne has asked for more volunteers for hiring committee.

Ads will run for two Sundays, March 13 and 20. Deadline for resumes will be March 25. Resumes will be prepared for review by April 1, Interviews set up for week of April 18, and recommend candidates by April 28. Hopefully have staff by May 2, but will allow for flexibility.

Recommend and agreed that Ginger stay through the end of June, even if Project Administrator is in place and use our contract basis as needed after June 30..

Budget committee will handle the sequencing of hiring process.

11. Agreed to not have a meeting March 17. Next meeting will be April 7, with two meetings in April.

12. Martin Hestmark will let Nancy know when there will be IAG meetings that the CAB can attend.

13. Set agenda for next meeting

IAG presentation
Representation issues - Land Use Presentation, MSC
Committee structure
Elect officers

[part of discussion is missing from tape]

14. Adjourn