

Rocky Flats Citizen Advisory Board

Meeting Notes

December 2, 1993

Westminster Hall, 7 p.m. - 9 p.m.

Administration

Colorado Council on Rocky Flats Thank You Letter

Carol O'Dowd, Chair, requested that the Board authorize her to write a letter on their behalf thanking the Colorado Council on Rocky Flats for all their work and for the donation of material and supplies to the Citizen Advisory Board. The Citizen Advisory Board approved by consensus.

Interim Project Manager

Carol O'Dowd, Chair, reviewed with the Board her discussions with Board members that the Board needs someone to help the Board establish itself, by setting up an office, managing a preliminary budget, getting a legal structure in place, etc. Because several members had discussed authorizing a contract for services, she asked the Board to vote on a motion. O'Dowd moved that the Board should ask Ginger Swartz to resign from the Board and serve as interim project manager to the Board for 3 to 6 months to assist the Board in establishing itself as an independent organization. The motion was seconded by Gale Biggs. The motion passed unanimously.

O'Dowd then suggested that the Budget Committee be asked to meet with Ginger and to bring a contract to the Board for approval at its next January meeting. Beverly Lyne agreed to develop such a contract. Anyone interested in assisting was asked to contact Beverly at 444-7112. Linda Murakami volunteered to share contract forms used by the National Conference of State Legislatures.

Announcements

Board Members Appointed to Be Part of Team

David Navarro reminded the group that although individual members were selected for their talents they were also selected to achieve a balance of constituencies, age groups, gender or ethnic groups. Each member was selected to participate as a team member of the board to communicate with the general public regarding Rocky Flats issues. Navarro stressed the need for Board members to get to know one another.

Citizen Advisory Board Participation in Other Rocky Flats Organizations

O'Dowd explained that several groups wanted the Citizen Advisory Board to act or take positions on items. She explained that she had requested each organization to give the Board time to get itself organized. The Colorado Health Advisory Panel agreed and would provide a speaker from the panel when the Citizen Advisory Board wants to discuss health

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issues. The Colorado Center for Environmental Management distributed a book on citizen advisory boards and volunteered to assist the Board upon request.

However, due to timing of certain issues being pursued by other groups, O'Dowd suggested that the Citizen Advisory Board appoint members to serve as observers of the various groups. These observers would be responsible for keeping the Board informed of issues until the Board had developed its purpose and mission. If action was needed before that time, the observers would so advise the Board. The following Citizen Advisory Board observers were appointed for the listed organizations:

David Navarro	National Conversion Pilot Project Steering Committee
Ginger Swartz	
Eugene DeMayo	Future Site Use Working Group being created through the Rocky Flats Local Impacts Initiative
David Navarro	
LeRoy Moore	
Ginger Swartz	

Budget Committee

Ginger Swartz made a presentation explaining each item of draft budget prepared by the budget committee. Issues, questions and ideas raised by the Citizen Advisory Board were:

- Need a legal structure
- Number of staff and responsibilities needed
- Hire a full-time liaison to work with all advisory groups
- Subcontracts
- Meeting expenses
- Location/rent investigation (Comment: Colorado Council on Rocky Flats space is inconvenient for the public.)

Need immediate comment on the budget from each of the members. FAX to Beverly at 443-7577 (phone: 44-7112 first) by December 10.

Organizational Structure Committee (Committee: Eugene DeMayo, Tom Gallegos)

- Review document and provide comments to Eugene at 642-3117

Presentations

History of Rocky flats Citizen Advisory Board

Steve Tarlton, Colorado Department of Health (CDH) gave an overview of the history of the Rocky Flats Citizen Advisory Board that included: how it was developed, what its intended purpose was and who initiated the development. He stated that the group was designed to be independent.

US Department of Energy (DOE), Mark Silverman, Manager of Rocky Flats

Mark Silverman reviewed the priorities DOE has at the Rocky Flats facility. These included:

- Safety
- Environment/clean-up
- Succeed as a business, be cost effective
- Involve stakeholders
- Protect the community (serve them as "customers")

Environmental Protection Agency (EPA), Martin Hestmark

Martin Hestmark explained the Keystone Process and how the Rocky Flats Citizen Advisory Board is part of a national program of site specific citizen advisory boards. He stated EPA wants to know where the Citizen Advisory Board wants the EPA to focus its energies in a timely manner. He discussed the need for a two way dialogue early in the process on how to spend public moneys and to determine public priorities. He stated it was difficult to identify who the public is. He hopes that the Citizen Advisory Board will focus, streamline and coordinate public input process. EPA will look to the Citizen Advisory Board to identify how to involve the public in the process. Some hopes he discussed for the Citizen Advisory Board included:

- Direct, regular contact
- Advise on what is important
- Forum for citizen and government to dialogue
- Prioritize problems and solutions
- Early input on technical and policy issues
- Have a public that the EPA could go to, to ask questions

Colorado Department of Health(CDH), Steve Tarlton, Rocky Flats Program Manager

Tarlton reviewed the expectations the CDH has of the Citizen Advisory Board as including two levels of involvement. These are participation in activities and the review and comment on documents. The CDH hopes to see the Citizen Advisory Board:

- Represent constituency opinions frankly
- Learn about issues and impacts of decisions
- Be available to speak without co-opting positions

He then distributed a handout outlining CDH's activities.

General Discussion of Citizen Advisory Board Authority, Roles and Responsibilities

During the discussion with the speakers from the Department of Energy, the Environmental Protection Agency and the Colorado Department of Health, the Citizen Advisory Board members identified issues or projects the Board should be responsible for

addressing as well as some roles for the Board to consider. These were recorded as expressed and are listed below.

Issues/Projects

- Name change of Rocky Flats
- The broad universe of environmental and cleanup issues and regulations
- Limited resources
- Interagency Agreement renegotiation that reflects Rocky Flats new mission and budget. Additional focus on prioritization.
- Waste management: storage, disposal and transportation
- Privatization of facility, buildings
- Future use of facilities and resources
- Prioritization of issues
- National conversion Pilot Project
- Agreement-In-Principle renegotiation
- Colorado Council on Rocky Flats Tracking Project
- Land use planning
- Strategic Planning Work Group
- Other public involvement activities for Rocky Flats
- Focus and reach out for more public involvement

Roles

- Focus some efforts on other site-wide public involvement efforts
- Prioritize environmental/clean-up efforts
- Provide input on technologies
- Need regular, consistent contact between Citizen Advisory Board and regulatory agencies
- Review Keystone recommendations
- Provide informed recommendations to DOE, EPA and CDH
- Disseminate information to public, constituencies, and other groups
- Demand participatory decisions
- Review and comment on documents
- Represent constituency and neighbors
- Learn and understand issues
- Work together with agencies
- Maintain integrity
- Make decisions: Sometimes agencies look for consensus and other times need to hear minority opinions too
- Develop a decision making process
- Determine role of other advisory group organizations and relationship with Citizen Advisory Board

Information Needs of Citizen Advisory Board

As the discussion of authority, roles and responsibilities occurred, facilitator Lisa Hansen recorded some information needs and requests made by the Citizen Advisory Board

members. When a responsible person was identified or volunteered, that was recorded also. The information needs are listed below.

NEEDS LIST FOR CITIZEN ADVISORY BOARD

Needs	Responsible Person
Mailing list for all members	Bob True
Information regarding the development of other site specific advisory boards such as Pantex, Hanford, Fernald, Idaho National Engineering Laboratory, Savannah River, Oak Ridge	
Information regarding and networking with DOE national advisory board for environmental management (EMAC - Environmental Management Advisory Committee)	
Summary of Grand Jury	Mark Silverman/Beth Brainard
Options for clean-up and decision making	
Description of DOE's national management plan(s)	
List of equipment from Colorado Council on Rocky Flats	Ginger Swartz
Copies of Interagency Agreement	Beth Brainard
Keystone Report	Steve Tarlton/Martin Hestmark
Descriptions or copies of Integrated Planning Process	Steve Tarlton/Martin Hestmark
Copies of Agreement-In-Principle	Steve Tarlton/Martin Hestmark
Description of differences between the agreements as well as histories, etc.	
Objectives of DOE Strategic Plan	
Continuous input from other advisory groups both local and national	
Information on how to access the information regarding Rocky Flats issues	

Feedback and Recommended Changes for Next Meeting

- Good meeting room
- Need beverages
- Presentations are good, maybe every other meeting
- Keep meeting within scheduled time frame

January Meetings

Holiday Potluck: Westminster City Hall, Thursday, January 6, 1994, 6:00 p.m.

Regular Meeting: Westminster City Hall, Thursday, January 13, 1994, 6:30 p.m.

Agenda: Budget, Organizational Structure/By-Laws and Mission/Purpose
Subcommittee Appointment

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