



INTEROFFICE MEMORANDUM

DATE: April 17, 1997

TO: Attendees/Distribution

FROM:  D. E. Steffen, RMRS Project Management, T893B, X2164

SUBJECT: MEETING MINUTES: BUILDING 123 DECOMMISSIONING
(4/6/97) - DES-015-97

Ted Johnson, the Project Planner, is on vacation until April 29. During his absence, assistance can be obtained from Paul Gaumnitz, X2471.

Last week's Action Items:

- Ted Johnson and Mike Schluterbusch will meet to determine how the project could be phased and plan the plant maintenance role.
- Gary Guinn was not in attendance, however, he is to provide a flow chart on regulatory structure.
- Mary Aycock and Linda Wolfe met with Ted Kearns to discuss
- The asbestos procurement schedule has been accelerated. The package will be ready for Roger Ryken on April 25, and the RFP issued on May 1.
- Rich Jensen contacted Virgene Ideker to discuss

John Miller located a radiation survey for the building and made a copy for Mary Aycock. He also spent time in the building walking down the rooms to determine where additional radiological information is needed.

There was a discussion on the Health & Safety Plan. It will be needed for asbestos abatement activities in June. Tonya Sangaline should plan on completing by May 19.

Mary Aycock will try to determine what year the light fixture ballasts were installed and get a handle on other possible PCB waste. She will meet with Kathy North to get guidance from Kaiser-Hill.

John Miller indicated that a plant-wide beryllium survey was being conducted, and that Building 123 was the first location that would be surveyed.

Doug Steffen circulated the major milestones for D&D projects. Key dates for the Building 123 project are:

ADMIN RECORD

IA-B123-A-00090

3. Bob Campbell will prepare an application for submitting for KD 2 approval to begin Title II design.
4. Wayne Pietkiewicz and Mary Aycock will re-work the IHSS Sampling & Analysis and Recon Characterization portions of the schedule. All team members should contact Wayne concerning their portions of the schedule.
5. Tonya Sangaline will determine whether a Soil Disturbance permit is required.
6. John Miller will determine when and how to accomplish a radiation survey of the space above the ceiling tiles.
7. Wayne Pietkiewicz will prepare a logic diagram.
8. Rich Jensen will contact Bev Smith concerning removal of radioactive sources.
9. Rich Jensen will meet with Dean Lobdell to determine the requirements for packaging, storing, and removing radioactive, hazardous, and sanitary waste from the building and to ship offsite.

DES:cb

Attendees:

Mary	Aycock
Bob	Campbell
Kirk	Hibelink
John	Hoover
Rich	Jensen
Karen	Lavorato
John	Miller
Mike	Nelson
Wayne	Pietkiewicz
Mike	Schluterbusch
Doug	Steffen
Linda	Wolfe

Distribution

Kent	Dorr
✓ Gary	Guinn
Vern	Guthrie
Ted	Johnson
Bill	McAndrew
Roger	Ryken
David	Warfield