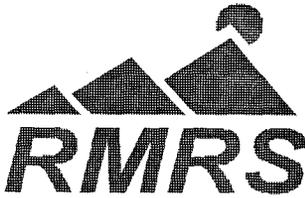


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Rocky Mountain Remediation Services, L.L.C. ... protecting the environment

INTEROFFICE MEMORANDUM

DATE: June 13, 1996 MAL MP-SMM-052
TO: Distribution
FROM: Herb Finkelman, Project Management, T130F, X5491
SUBJECT: MEETING MINUTES FOR THE 707 "J" MODULE GLOVE-BOX REMOVAL MEETING JUNE 10, 1996 - HNF-063-96
Action: Attendees are responsible for the action items listed below.

PURPOSE

The purpose of this correspondence is to distribute the meeting minutes for the 707 "J" Module Glove-box Removal meeting held on June 10, 1996.

DISCUSSION

Table with 4 columns: Name, Department, Bldg, Phone/Pager/FAX. Lists attendees and absentees with their respective contact information.



ADMIN RECORD

B707-A-000032

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Overview:

1. The original scope of the project consists of the removal of four large glove-boxes and one small "B" box in the "J" Module of Building 707. All associated utilities are also to be removed. J 20, 40 and 50 are contaminated. They will be removed to Building 776 for volume reduction. J 30 will be shipped to Los Alamos. J40A has been free released as waste. On May 23, 1996, J10 was added to the project scope. SSOC is preparing the engineering package and IWCP modification. J 10 is a contaminated box.
2. SSOC provided the Engineering and IWCP for the initial phase of disconnecting the boxes from the building. RMRS will do the engineering and IWCPs for the lead removal and relocation of the boxes.
3. The initial IWCP was approved with comments on February 28. The initial removal work occurred on March 12. The crit infractions were lifted on June 4 allowing significant construction work to restart. The J 40 Tent is complete and approved and Mycarta removal has started. A substantial amount of electrical strip-out for J 40, 50 and 30 is complete, and most of the process water has been drained.
4. There are significant budget and resource issues being worked. As these issues are finalized, the impacts will be noted.

Project Management:

1. Regarding volume reduction, Bubble design has been completed and procurement is in process. There is a question on the quality level required for the procurement. Herb is working this issue with Dave Warfield.
2. We have agreement in principle on the approach for criticality concerns for crate movement. Mary has drafted a letter confirming this information. Safeguards Measurement data is required for the move.
3. We will have Joe McKaig interface with Mark Maier on the J 30 shipment in order to assure there is no duplication of effort.
4. (No change from last week) We have reasonably good projections for waste disposal costs. This money will be appropriately distributed over cost centers in the near future. We have a reduced cost to recycle the lead. Mary will prepare a requisition to start this process.
5. The D&D crit limits were issued.. They include the strip coat concerns.
6. J 10 has been added to our scope. SSOC is to prepare the Engineering Change IWCP modification. We need to research any MAL modification requirements.
7. The IH personnel are on site and getting qualified as appropriate. We will try and "trade" for Q cleared personnel in a few weeks.
8. We are exploring crating the boxes outside the module. There are Davis Bacon issues on wall removal. The boxes are being remeasured with the shielding off. With the new height measurement, it appears that Door 17 will not have to be modified. We may still have to go through the wall to get the boxes out.
9. The B-12 lead crates are on site. We have to get one moved to our work area.
10. There was a RMRS surveillance on waste disposal. All issues have been resolved.
11. Craig Smith will provide the waste codes for the one drum to be moved out of the module.
12. We are meeting with Jim Stailing to determine the best method to utilize the 707 tool crib for consumable supplies.

Engineering:

1. Regarding windows - We have been informed the new system will not use the old windows. SSOC is still researching whether they want us to decon and store versus

dispose of the windows. We are researching a "C" cell to decon the windows. A module is not available. We may have to build a tent. A customer must be found or we will treat the windows as waste.

2. The recovery bag training took place Friday. We may still use mock-up training for Strip Coat application.
3. Ricky is to issue a letter to file on our not wetting our surfaces being appropriate.
4. The Lead IWCP was in the final stages before routing for signature. However, there are concerns over the window replacement. We are going to break the lead out from the window removal to expedite field work on the lead removal.
5. Tim has prepared an ECR to modify the package allowing lead removal prior to box separation from the centerline. George Triest is the remaining signature.
6. We are refining the strip coat sequence. It will include more than just the strip coat effort.

Construction:

1. We have determined the approach to remove the J 30 furnace door. J 20 is more complicated than initially expected. We are working this. However, it is not a top priority at this time.
2. There is no security plan required to use Door 17. However, we want to prepare a detailed list of requirements to establish all the required interfaces. There have been incidents/problems in the past. Kocal/Nelson to work.
3. One of the J-30 oil samples has a RCRA constituent. Mary is to make sure that this causes no problems e.g., talk to Jeff Widney on disposal etc.
4. Tim is to confirm that the furnace door tracks are not hardened steel.
5. We have confirmed that we can strip coat while the Overheat alarms are active. We are also requesting a letter from Fire Protection allowing us to disconnect the OH alarms before we open the J 20 furnace. We have verbal approval for this approach.
6. We have confirmed that we have an appropriate Asbestos Team.
7. Tim, Dave Chojnacki and Carol Bicher are working on Lift Table procurement.
8. We have started the AHA for Lead Removal and Breeches. Garth and Ted are working.
9. We are pushing the filter replacement effort. Howard will help assure the paper work is ready.
10. We have volunteered D&D workers to help clear a path through J 65.
11. Tom Maydew is working to reestablish 6" Duct Tape as a warehouse item.

Schedule and Cost:

1. Pete, working with Dana, has set up a system to track the costs associated with strip coating.
2. The resource loaded schedule is nearly complete. Resources are loaded. They need to be checked and the resources curves analyzed for need and to go budget.

Action Items:

1. Develop plan to deal with Lead Windows; sample lead for contamination. Action: Mary Aycock Due: We are exploring decon and site storage of windows. Howard is working with Mary on this.

3. Initiate Mock-up construction and conduct training. Action: Mike Nelson Due: Recovery bag training completed. We may train others on strip coat application.
5. Complete IWCPs for Lead Removal and Glove-box relocation. Action: Don Clark Due: There is an issue on what type of package is required for lead removal. Tim is working this issue.
30. Establish area staging plan for waste, air movers etc. Action: Tim, Herb, Mike, Dave Due: SSOC operations has agreed to plan. May have to go through wall with boxes. If we go through wall, may construct new scope wall in its place.
32. Determine Waste Disposal Costs. Action: Mary Aycock. Due: Costs provided , Herb to break out by cost center.
47. Coordinate Filter Tech replacement of Glove Box filters. Action: Mike Nelson Due: Howard is coordinating this issue.
65. Coordinate Alarm disconnects. Action: Mike Nelson Due: On hold pending hold-up resolution and the opening of the J-20 furnace. Tim to get letter on J 20 furnace not being opened prior to OH disconnect.
69. Resolve crit./assay questions on crate movement, this includes crit. calc over and above NMC determination. Action: Mary Aycock and Herb Finkelman Due: Information obtained - Draft confirmation letter drafted.
73. Develop HASP for Volume Reduction. Action. Garth Beers Due: After IWCP drafted.
78. Complete design of volume reduction "bubble". Action: Tim Humiston Due: Design issued - procurement in process. QC has a question on the quality level.
80. Obtain Asbestos Letter from Ricky Carr to support lead removal IWCP. Action: Mary Aycock Due: Initial letter complete. Ricky to issue follow-up to document why we will not wet surface.
82. Determine if there is a sequence problem with lead removal before the glove-boxes are removed from the center-line. Action: Tim Humiston Due: This is restrained by the same issue noted in No. 5 above.
87. Resolve issue on Lead classification as waste. Action: Mary Aycock Due: Purchase req. being developed. A pilot shipment is being planned to refine the cost.
91. Determine if adequate IH resources are available. Action: Herb and Garth Due: Individual in training, considering trade for Q cleared person.
6. Establish cost tracking system for strip-coat. Action: Pete Ross Due: 6/17 Pilot system being finalized.

97. Determine APENS issues, if any for 707 and 776 for projected work. Action: Tim Humiston Due: No open issues - Larry to issue letter confirming 776 APENS adequate.
100. Resolve criticality concerns with Strip Coat. Action: Dana Santi Due: Part of D&D crit limit expected 6/5
102. If wall to be removed, relocate drum in area. Action: Larry Archuleta Due:
103. Determine if we are better suited to build crate in hallway around box versus module. Action: Mike Nelson Due:
104. Develop AHAs for Lead removal and breaches. Action: Garth Beers and Mike Nelson Due: Ted and Garth working.
105. Determine who our competent supervisor for Asbestos removal will be. Action: Mike Nelson and Dave Chojnacki Due: Closed - we have a team.
106. Respond to Waste Surveillance. Action: Shirley Garcia and Mary Aycock Due: Closed - response issued.
107. Determine "C" cell location. Action: Mike Garcia Due:
108. Issue letter confirming 90 day areas not required when box removed from centerline with windows intact. Action: Shirley Garcia Due:
109. Develop Security Plan to exit module area. Action: Joe McKaig Due: Security Plan not required. Need to develop list of requirements including security, ventilation concerns etc.
110. Finalize design to open furnaces. Action Tim Humiston Due:
111. Follow-up on J-30 shipment to Los Alamos - talk with Mike Maier. Action: Joe McKaig Due:
112. Resolve Quality Level issue for bubble procurement. Herb Finkelman Due:
113. Determine MAL revision requirements with J10 addition. Action: Herb Finkelman Due:
114. Determine if Furnace Door Track is hardened steel. Action: Tim Humiston Due:
115. Resolve concern with one sample of J 30 Oil being RCRA. Action: Mary Aycock Due:
116. Establish supply 6" duct tape. Action: Tom Maydew Due:

The next meeting will be June 10, 1996, 10:00 a.m. in Building 439.

RESPONSE REQUIREMENTS

Team members are responsible for responding to action items listed above.

HNF:dlu

Distribution:

D. Clark - DynCorp - 770
K. Griffin - K-H - T130F
S. Sergeson - K-H - T130F

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R.	Williams	-	K-H - T130F
B.	Anderson	-	RMRS - T439D
M.	Aycock	-	RMRS - T130F
G.	Beers	-	RMRS - T891C
G.	Bracken	-	RMRS - T130B
D.	Coyne	-	RMRS - T439D
B.	Garcia	-	RMRS - T764B
C.	Guthrie	-	RMRS - T130F
T.	Humiston	-	RMRS - T130F
L.	Lewis	-	RMRS - T893A
M.	Nelson	-	RMRS - T764B
P.	Ross	-	RMRS - T130F
J.	McAllister	-	RMRS - T439D
P.	Tourigny	-	RMRS - T439D
C.	Trump	-	RMRS - T893A
K.	Bates	-	SSOC - 441
T.	Davidson	-	SSOC - 441
H.	Mason	-	SSOC - 750
G.	Trieste	-	SSOC - 750

File 17.402.F

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