

MEMO

DATE: November 15, 1991
TO: *Paul* S. Bunge, Remediation Programs, Bldg. T130B
FROM: B. D. Peterman, Remediation Programs, Bldg. T130B, x5945
SUBJECT: SCHEDULE FOR DELIVERY OF THE DRAFT FINAL PHASE I RFI/RI WORK PLAN FOR OPERABLE UNIT NO. 4 - SOLAR EVAPORATION PONDS.

Paul, please be advised of the schedule below for the Draft Final Phase I RFI/RI Work Plan.

November 1 thru 15, 1991 - Internal comment period EG&G, DOE/RFO

November 15 thru 21, 1991 - IT Corp. to revise work plan document according to comments received

November 21, 1991 - Receive work plan document from IT Corp. for delivery to DOE/RFO

November 26, 1991 ** - DOE/RFO to deliver work plan to CDH & EPA

** IAG TABLE 6 MILESTONE

Because of the tight schedule for the delivery of the Draft Final Phase I RFI/RI Work Plan an expedited review and signature process will be required in order meet the transmittal deadline to DOE/RFO. Unfortunately, I will probably need to complete the signature process to Kersh's level by Friday November 22, 1991. I propose that since you and Erich have seen the Revised Draft work plan I submitted for your signatures on November 1, 1991, that I may obtain both your signatures prior to delivery of the Final Draft work plan on November 21, 1991. On November 21, 1991 I would then hand carry the document to you and Erich for your concurrence of your signatures prior to delivery to Kersh for his signature. This would allow approximately 2 days for Kersh review and hopefully transmittal to DOE/RFO could be done late Friday, November 22, 1991. This proposed process will require close communication internally and hand carrying the document between RPD and Kersh's office.

A brief explanation for justification of the above expedited schedule is provided as follows:

ACTUALS

June 7, 1991 - SOW to revise the Draft Phase I RFI/RI Work Plan was submitted to Procurement

September 24, 1991 - IT Corp. awarded contract for work plan by procurement

November 1, 1991 - IT Corp. delivered work plan to EG&G

The original planned schedule (see attachment) had a start date for IT Corp. to begin work on August 1, 1991. A major portion of our planned schedule was spent waiting for procurement to award the contract. During this period I was in constant contact with procurement as to the status of the purchase requisition.

Please contact me if you have any questions or need clarifications concerning this matter. Thanks.