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United States Government

Department of Energy

memorandum

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DATE: March 16, 1993

REPLY TO
ATTN OF: EM-33SUBJECT: Status of Milestones in Enforceable Agreements from FY 1992 through
FY 1995TO: J. E. Bickel, AL
D. Dashevsky, CH
W. Quaid, FN
T. F. Burns, ID
J. N. Fiore, NY
W. D. Adams, OR
J. P. Hamric, RL
J. H. Antonen, RL
J. R. Hunter, RL
L. E. Little, RL
M. S. Karol, RF
J. T. Davis, SF
L. C. Sjoström, --RE: Memorandum, Paul D. Grimm to Deputy Assistant Secretary for Waste
Management/Deputy Assistant Secretary for Environmental Restoration,
"Status of Milestones in Enforceable Agreements from FY 1992 through
FY 1995," dated March 15, 1993

The referenced memorandum (Attachment 1) requested certain information on enforceable agreement milestones to be provided by March 22, 1993. The purpose of this memorandum is to provide supplemental instructions (Attachment 2) for responding. This guidance has been coordinated with Ellen Livingston-Behan (EM-5) and William Wisenbaker (EM-43). You are asked to respond to the March 15, 1993, request using the Progress Tracking System (PTS). A hard copy report, and copies of two of the data files are to be submitted with the data for March 1, 1993, through February 28, 1994. You should create these building on your existing PTS data base. In addition, you are to submit the attached form showing a numerical summary of the milestones from FY 1992 to FY 1995.

To ensure that we have appropriate information in the PTS to respond to future requests, please include the information on FY 1992, FY 1994, and FY 1995 milestones in the PTS data due to this office on April 1. (The FY 1993 detailed milestone information will have been provided with the above March 22, 1993, submittal.) In order to support PTS breakout of FY 1994 and FY 1995 milestones which are likely to be missed under the two scenarios identified, it will be necessary to enter the appropriate category abbreviation similar to that described in Attachment 2. For FY 1994 and 1995 milestones which you count in the category of "likely to be missed for technical problems, contracting delays, and delays in drafting required reports," include CAT4 somewhere in the comments field.

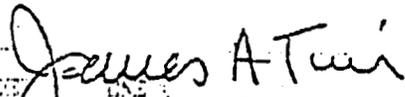
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For FY 1994 and 1995 milestones which you count in the category of "likely missed if the growth in program funding levels is limited to a 3% annual increase (real growth) over FY 1993 levels," include CAT5 somewhere in the comments field.

If you have any questions about the request, call me at (301) 903-7147. If you have questions or need help with the PTS software, call User Support at (301) 601-5335. If you have any questions about specific milestones, please contact your Headquarters Program Manager.


James A. Turi, Director
Office of Program Support
Office of Waste Management
Environmental Restoration
and Waste Management

2 Attachments

cc (w/attach):
Field Office PTS Points-of-Contact