

4397 RF 93

States Government

Department of Energy

DUE DATE 99-99-99

OCT 5 1 07 PM '93

Rocky Flats Office

ACTION	Hutchins	LTR	ENC
DIST.			
BENEDETTI, R.L.			
BENJAMIN, A.			
BERMAN, H.S.			
CARNIVAL, G.J.			
COPP, R.D.			
CORDOVA, R.C.			
DAVIS, J.G.			
FERRERA, D.W.			
FRANZ, W.A.			
HANNI, B.J.			
HEALY, T.J.			
HEDAHL, T.G.			
HILBIG, J.G.			
KIRBY, W.A.			
KUESTER, A.W.			
MANN, H.P.			
MARX, G.E.			
MCKENNA, F.G.			
MORGAN, R.V.			
PIZZUTO, V.M.			
POTTER, G.L.			
RILEY, J.H.			
SANDLIN, N.B.			
SATTERWHITE, D.G.			
SCHUBERT, A.L.			
SETLOCK, G.H.			
SULLIVAN, M.T.			
SWANSON, E.R.			
WILKINSON, R.B.			
WILSON, J.M.			
Hutchins	NIX		
Bentzen	K XIX		

Memorandum

SEP 30 1993

ERD:NIC:11489

Review of Technical Procedure 4-B11-ER-OPS-FO.25

Ned Hutchins, Acting Associate General Manager
Environmental Restoration Management
EG&G Rocky Flats, Inc.

We have reviewed the Technical Procedure 4-B11-ER-OPS-FO.25, "Shipment of Radioactive Materials Samples." The procedure is returned approved, provided the comments are addressed. Final signature on the coversheet of the document will be signed after the comments are addressed. The comments on the document are attached. Please incorporate the comments into the final document and resubmit it for signature after ER management has signed off.

Future approvals for procedural documents should be sent to DOE for review and comment prior to requesting final approval.

If there are any questions about the review, please contact Norma Castaneda at extension 4226 or Dave George our Bureau of Reclamation Quality Assurance Coordinator at extension 5669.

Richard J. Schassburger
Acting Director
Environmental Restoration Division

- cc:
- F. Lockhart, ERD, RFO
 - H. Rose, ERD, RFO
 - N. Castaneda, ERD, RFO
 - D. George, ERD, RFO
 - K. Bentzen, EG&G

CORRES CONTROL	x	x
PATS/T130G		
Adm Rec	X	X

Reviewed for Addressee
Corres. Control RFP

10593
DATE BY

Ref Ltr. #

DOE ORDER # 5400

ADMIN RECORD

A-SW-001267



EG&G
ROCKY FLATS PLANT
CORRESPONDENCE CONTROL

U.S DEPARTMENT OF ENERGY
ROCKY FLATS OFFICE

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RF REVIEW COMMENT RECORD			Page <u>1</u> of <u>3</u>	
2. Document Reviewed: (Title, Number, Revision, Date) Rocky Flats Plant 4-B11-ER-OPS-FO.25 Rev. 0 Shipment of Radioactive Samples		3. Reviewer: Signature/date: <u><i>JAG</i> 7/29/93</u> Organization: <u>DOE/ERD (BOR)</u> Location/Phone: <u>T117 x5669</u>		Agreement with dispositions: _____ Date Reviewer _____ Document Preparer
5. Comment No.	6. Comment Type	7. <u>Comments</u> (include suggested changes)	8. <u>Disposition</u>	
1.	NON-C	Page 2 - put in the expected date of approval or "Date to be determined" instead of ??/??/93		
2.	NON-C	Page 5 - add a comma after "papers" in the second line, second paragraph.		
3.	NON-C	Page 5 - add an "s" to "Regulation" in Section 3.		
4.	E	Page 7 - Under "Caution"; Are we sure no on from ERM will ever sign the papers ?		
5.	E	Page 8 - Section 4.1 - first note. This may not be true following recent DOE guidance on tracking Subcontractor tng.		
6.	NON-C	Page 8 - Section 4.1 - 2nd note. rewrite the first sentence more clearly ie: " 49 CFR 171.8 <u>defines</u> a carrier as ...		

Comment Type:

E - Essential S - Suggested NON-C - Nonconcurrency, based on following comment

U.S DEPARTMENT OF ENERGY
ROCKY FLATS OFFICE

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RF REVIEW COMMENT RECORD			Page <u>2</u> of <u>3</u>	
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5. Comment No.	6. Comment Type	7. <u>Comments</u> (include suggested changes)	8. <u>Disposition</u>	
7.	NON-C	Page 11 - Section 5 - 1st Note: add "states:" after (aa).		
8.	NON-C	Page 16 - Section 5.1 - The NOTE is not in the same format or fonts as the previous notes.		
9.	NON-C	Page 19 - first bullet - needs a period at the end.		
10.	NON-C	Page 25 - References - "Protection of Environment" should be " Protection of the Environment"; "protery" should be "Property"; "Unretricted" should be "Unrestricted"; insert a comma after "120";		
11.	NON-C	Page 26 - delete "as necessary."		
12.	E	Appendix 1 - generally a poor format overall poor quality document; Lines are not centered, boxes closed, typeovers, things are not lined up. Need to be proofed		

Comment Type:

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U.S DEPARTMENT OF ENERGY
ROCKY FLATS OFFICE

RF REVIEW COMMENT RECORD			Page <u>3</u> of <u>3</u>	
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13.	NON-C	Appendix 5 is hard to read and should be redone to improve quality.		
14.	S	Overall document is easy to read and follow. Has anyone unfamiliar with the process tried to work through it ?		
15.	S	Note the use of the new cover sheet.		
16.	S	May what to add code, building, or phone number for Traffic. Also may want to explain what traffic does.		
17.	S	Why don't we turn the samples over to Traffic initially to ship rather than do it ourselves? Seems redundant since if we have problems, we have them ship the samples anyway.		

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