

ROCKY FLATS PLANT  
EMD OPERATING  
PROCEDURES MANUAL  
VOL I: FIELD OPERATIONS

Manual No.: 5-21000-OPS-FO  
New Manual No.: 4-11000-ER-OPS-FO  
Procedure No.: Table of Contents, Rev 60  
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Effective Date: 02/09/94  
Organization: Environmental Management

THIS IS ONE VOLUME OF A SIX VOLUME SET WHICH INCLUDES:

VOLUME I: FIELD OPERATIONS (FO)  
VOLUME II: GROUNDWATER (GW)  
VOLUME III: GEOTECHNICAL (GT)  
VOLUME IV: SURFACE WATER (SW)  
VOLUME V: ECOLOGY (EE)  
VOLUME VI: AIR (AP)

**EG&G  
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FO.05	Handling of Purge and Development Water	2	05/12/92

DOCUMENT CLASSIFICATION REVIEW WAIVER  
PER P.B. HOFFMAN, CLASSIFICATION OFFICE  
JUNE 11, 1991

ADMINISTRATIVE

A-SW-001285

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DCN 92.02	Improve Tracking of Samples	2	12/08/92
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•94-DMR-000143	Composite Sampling Clarification	2	02/11/94
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DCN 92.02	Clarification of Biological Locations (07/08/92- Extended)	2	11/20/92
DCN 92.03	Changes in Procedures (07/08/92 - Extended)	2	11/20/92
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DCN 92.04	EXPIRED (Seismic Lines)	1	Expired
DCN 92.05	Addition of HPGe	2	11/24/92
DCN 93.01	FIDLER Surveys	2	01/15/93
DCN 93.02	LUDLUM/FIDLER Guidance	2	06/29/93
FO.17	Determining Out-Of-Specification Analytical Results for Environmental Samples		To Be Added
FO.18	Environmental Sample Radioactivity Content Screening	1	05/12/92
DCN 93.01	Clarification of Procedure	1	01/11/93
FO.19	Base Laboratory Work	2	05/12/92
FO. 23	Management of Soil and Sediment Investigative Derived Materials (IDM)	0	01/11/94
94-DMR-000137	Training Requirements Clarification	0	01/28/94
•94-DMR-000148	Section FO.23 Modifications	0	02/09/94
FO.25	4-B11-ER-OPS-FO.25 Shipment of Radioactive Materials Samples	0	12/01/93
FO.27	4-BO1-ER-OPS-FO.27 Collection of Floor/Equipment Hot Water Rinsate Samples	0	07/26/93
DCN 93.01	VOC Preservatives	0	8/11/93
DCN 93.02	Fresh Water Samples	0	8/30/93

DOCUMENT MODIFICATION REQUEST (DMR)

Refer to 1-A01-PPG-001 for Processing Instructions.  
 Print or Type All Information (Except Signatures)

1. Date 1/27/94	25. DMR. No. 94-DMR-000148
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2. Existing Document Number/Revision 4-F99-ENV-OPS-FO.23, Rev 0	3. New Document Number or Document Number if it is to be changed with this Revision NA
4. Originator's Name/Phone/Page/Location Susan L. Myrick x6971 D4343 080	5. Document Title management of Soil and Sediment Investigative Derived Material (IDM)
6. Document Type <input checked="" type="checkbox"/> Procedure <input type="checkbox"/> Other	7. Document Modification Type (Check only one) <input type="checkbox"/> New <input type="checkbox"/> Revision <input checked="" type="checkbox"/> Intent Change <input type="checkbox"/> Nonintent Change <input type="checkbox"/> Editorial Correction <input type="checkbox"/> Cancellation

8. Item	9. Page	10. Step	11. Proposed Modifications
1	14	6.4.1	Replace with "RFP subcontractors will be responsible for transporting drums to the 90-day storage areas under the direction of the EGTC EOM project manager."
2	14	6.4.2	Insert after, "Prior to moving", "the ER RCRA Coordinator will" and continue with existing sentence.
3	14	NOTE	In the first sentence the word "Regulated" needs to be deleted from Regulated Waste Operations. References to waste technicians also need to be deleted in the note. Change the acronym "RWO" to "WO".
4	9 All	Flow Chart	On the flowchart change to interim storage/permitted
5	16	6.5.8	Add a note following 6.5.8 Step stating "Data Analysis reports may be used in place of form FO.23B used with sm 1/28/94"

12. Justification (Reason for Modification, EJO#, TP#, etc.)  
 Items 1, 2, 3, and 10 will clarify areas of responsibility  
 Item 4 will provide the correct type of storage area utilized in the event the interim status units become permitted.  
 Items 5 and 6 clarify documentation which may be used.  
 Item 7 includes additional documentation required  
 Item 8 adds a new field operations procedure when determining drum disposition

If modification is for a new procedure or a revision, list concurring disciplines in Block 13, and enter N/A in Blocks 14 and 15. If modification is for any type of change or a cancellation, organizations are listed in Block 13, then Concurror for, and signature in Block 14, and dates in Block 15.

13. Organization	14. Print and Sign (if applicable)	15. Date (if applicable)
EQS	mark Brooks <i>[Signature]</i>	1/28/94
EOM-SME	Susan Myrick <i>[Signature]</i>	1/28/94
SPP	SR Keith <i>[Signature]</i>	1/28/94
RPM	W.S. Busby <i>[Signature]</i>	28-Jan-94
Geosciences	N.M. Hutchins <i>[Signature]</i>	1/28/94
EE&T	N.M. Hutchins <i>[Signature]</i>	1/28/94
Sample Management	D. Stagg <i>[Signature]</i>	1-28-94
DOE	V.F. Witherill <i>[Signature]</i>	1-31-94

16. Originator's Supervisor (print/sign/date) m.c. Broussard <i>[Signature]</i>	17. Assigned SME/Phone/Page/Location Susan L. Myrick x6971/4343/80	18. Cost Center 0248	19. Charge Number ENV-FO	20. Requested Completion Date 1/27/94	21. Effective Date 02/09/94
22. Accelerated Review? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	23. ORC Review NOT Required				
24. Responsible Manager (print, sign, date) m.c. Broussard <i>[Signature]</i>			01/28/94		

REVIEWED FOR CLASSIFICATION/UCNT

BY \_\_\_\_\_ NA  
 DATE \_\_\_\_\_ NA

DOCUMENT CONTROL WAIVER  
 PER R.B. H. OFFICE

FEB 04 1994 rec'd by ERM DEC  
 @ 9:00 am.

Refer to 1-A01-PPG-001 for Processing Instructions.  
Print or Type All Information (Except Signatures)

25.

DMR. No. 94-DMR-000148 <sup>SEPD</sup> 1.31.94

2. or 3. Document Number/Revision

4-F99-ENV-OPS-FO.23, Rev 0

5. Document Title

Management of Soil and  
Sediment Investigative Derived Material (IDM)

8. Item 9. Page 10. Step 11. Proposed Modifications

8. Item	9. Page	10. Step	11. Proposed Modifications
6	19	FORM	<del>Change the note on the form to read "Data Analysis Reports may be used in place of this form". Replace FO.23B with Rev 1. sm 1/28/94</del>
7	8	6.1	Add a note following step 6.1 stating "Ensure that form EM.001A "HAZARDOUS Waste Determination" is utilized in accordance with procedure 1-F20-ER-EMR-EM.001, Environmental Approval Process For Construction/Excavation Activities On or Near Individual HAZARDOUS Substance Sites (IHSS). This form is for documenting pre-activity waste determination.
8	8	new Section 6.1.6	"If drilling activities are within an IHSS, PAC, or AAC, and subsurface media can be characterized as non-hazardous through analysis, process knowledge, or historical data, the drum will remain in the drilling area until final IDM disposition is determined." sm 1/28/94
9	6	4.2	Add procedure "1-F20-ER-EMR-EM.001, Environmental Approval Process For Construction/Excavation Activities On or Near Individual HAZARDOUS Substance Sites (IHSS)
10	All		Delete Facility Operations Management (FOM) from the entire procedure and replace it with "Environmental Operations Management (EOM)"

12. Justification (Reason for Modification, EJO#, TP#, etc.)

NA

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3	06/14/94	94-DMR-001108
5	01/26/94	94-DMR-000137
5	02/09/94	94-DMR-000148
9	08/16/94	94-DMR-001350
7-9A	02/09/94	94-DMR-000148
10-13	08/16/94	94-DMR-001350
13-16	02/09/94	94-DMR-000148
15-18	08/16/94	94-DMR-001350
19	02/09/94	94-DMR-000148
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Personnel performing these procedures will be scientists, engineers, laboratory technicians, or field technicians with an appropriate amount of applicable field experience or on-the-job training under the supervision of another qualified person who has received the training as stated above. ~~Data analysis personnel are not required to take field operations training.~~

Minimum training requirements are outlined in each individual site-specific Health and Safety Plan. In addition, all personnel involved in waste packaging activities will have completed the Waste Generator Qualification per Waste Requirements Procedures, 5-23000-WRP for working with soils or sediments potentially contaminated with radioisotopes, or Waste Requirements Manual, 1-10000-WRM for working with all other potentially contaminated soils and sediments, whichever is applicable to the task involved. Personnel must also meet the RCRA training requirement in Section 2.0 of the Hazardous Waste Requirements Manual (HWRM). In addition, personnel who perform the procedures outlined in this SOP will have taken and passed the following EG&G-sponsored training courses:

- Hazard Communications
- General Employee Training (GET)
- Radiation Worker Training
- Respirator Indoctrination

Each RFP subcontractor will identify a minimum of one certified Hazmat employee who will oversee shipments of DOE hazardous or potentially hazardous material if the statement of work includes the shipment of samples.

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The EG&G Project Manager is responsible for ensuring this procedure is performed correctly. The Environmental Operations Division Manager (EOM) is responsible for final approval of waste characterization determinations.

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- Hazardous Waste Requirements Manual, 1-10000-HWRM. EG&G
- On Site Transportation Manual, 1-94700-Traffic-110. EG&G
- Environmental and Waste Management, 1-10000-WRM. EG&G
- Waste Requirements Procedures, 5-23000WRP. EG&G
- Background Geochemical Characterization Report. U.S. DOE.  
September 30, 1993.
- Watershed Management Plan. EG&G
- Environmental Approval Process For Construction/Excavation Activities  
On Or Near Individual Hazardous Substance Sites (IHSSs) 1-F20-ER-  
EMR-EM.001. EG&G

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### 5.0 DRUM HANDLING PROCEDURE

#### 5.1 EQUIPMENT

In general, the following is a list of equipment used when managing soils and sediments which are IDM. Depending on the situation, not every item listed is required for every sampling event.

- Front-end loader or forklift equipped with a drum grapppler
- Bung wrench
- Two-way radio or use of telephone

## MANAGEMENT OF SOIL AND SEDIMENT INVESTIGATIVE DERIVED MATERIALS (IDM)

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- Personal Protective Equipment, as specified by the EG&G-approved site-specific HSP
- Organic vapor detector (OVD) and radiological monitoring equipment as specified in the EG&G-approved site-specific HSP

### 6.0 OPERATING PROCEDURES

#### 6.1 PREPARING FOR THE DRILLING OPERATION

**NOTE:**

Ensure that form EM.001A "Hazardous Waste Determination" is utilized in accordance with procedure 1-F20-ER-EMR-EM.001, Environmental Approval Process for Construction/Excavation Activities On Or Near Individual Hazardous Substance Sites (IHSSs).

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- 6.1.1 Prior to implementation of any intrusive field work where residual soils or sediments will be generated, and based on historical data review and process knowledge, the EG&G and DOE project managers will determine proper IDM management for the site. This preliminary determination will be made on a drillsite-by-drillsite basis in accordance with the following steps and documented at the top of form FO.23A.
  - 6.1.2 Determine which drums, based on the historical data review, will require immediate transport to a 90-day accumulation area pending characterization based on the IDM Management Flowchart (Figure FO.23-2) and Subsection 6.2.
  - 6.1.3 Determine which drums can be left at the drill site pending characterization based on the IDM Management Flowchart (Figure FO.23-2) and Subsection 6.2.
  - 6.1.4 Determine which drums require a composite sample to be taken for characterization based on the IDM Management Flowchart (Figure FO.23-2) and Subsection 6.2.

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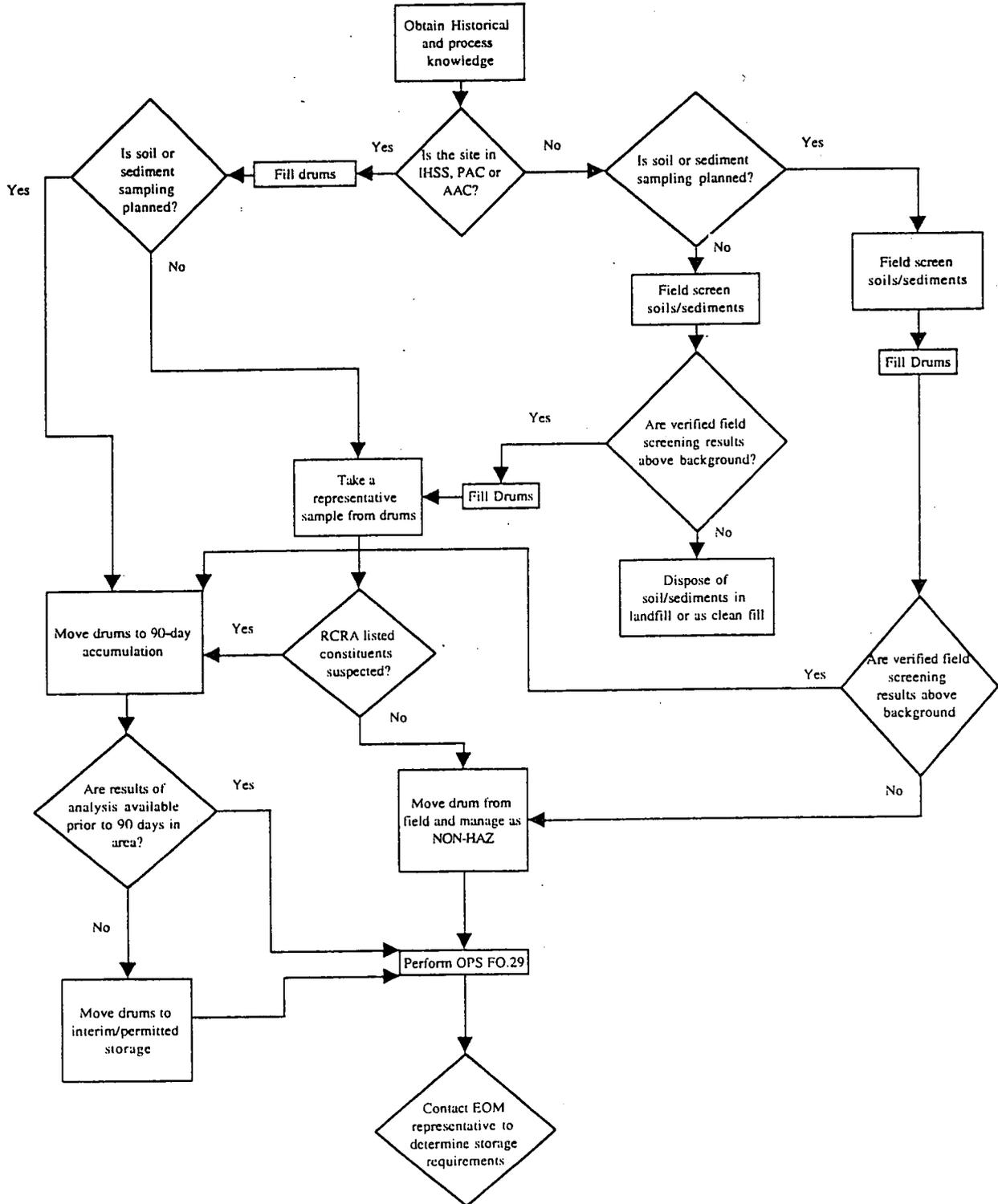
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Figure FO.23-2  
IDM Management Flow Chart



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6.1.5 Analyze the historical data to determine if radionuclide concentrations meet the compliance standards per 5400.5, "Radiation Protection of the Public and the Environment."

6.1.6 If drilling activities are within an IHSS, PAC, or AAC, and subsurface media can be characterized as non-hazardous through analysis, process knowledge or historical data, the drum will remain in the drilling area.

6.2 PROCEDURE FOR HANDLING DRILL CUTTINGS

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6.4 MOVEMENT AND MANAGEMENT OF FILLED DRUMS

6.4.1 ~~RFP subcontractors will be responsible for arranging drum transportation to the 90-day accumulation area and for notifying the EOM point of contact.~~ RFP subcontractors will be responsible for transporting drums to the 90-day storage areas under the direction of the EG&G EOM project manager.

6.4.2 Prior to moving, the ER RCRA Coordinator will ensure the drums have been monitored and inspected with respect to integrity, labeling and appropriate documentation as stated above.

NOTE:

~~Regulated~~ Waste Operations (RWO) will be notified when the drums are received in the 90-day accumulation area. ~~RWO Waste Technicians~~ inspect the drum's integrity and documentation. If no deficiencies are found the ~~RWO Waste Technicians~~ will sign-off the Waste Residue Traveler (RF 47386). The EOM RCRA Coordinator is responsible for correcting any deficiencies found. The RCRA 90-day Accumulation Area Weekly Inspection Log Sheet will be used to ensure proper drum management within the 90-day accumulation area by the EOM RCRA Coordinator. RWO will contact EG&G Transportation to have drums moved to interim/permitted status storage. The Hazardous Waste Management Container Area Weekly Inspection Log Sheet per Manual 1-10000-HWRM will be utilized by RWO to ensure proper management. Inspection logs and the original copy of the travelers are kept in the RWO office.

6.4.3 Ensure the drums have been inspected and a material transfer tag (RF-47470 Rev.9-91) and an Internal Transfer Report is completed for each batch of drums by the EOM RCRA Coordinator. The Waste/Residue Traveler (RF 47386) accompanies each drum upon transfer.

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6.4.4 The BOM RCRA Coordinator will check with the Waste Environmental Management System Coordinator to ensure the drums have entered the Waste Environmental Management System.